



**NEWARK &
SHERWOOD**
DISTRICT COUNCIL

Budget 2024/25

Report to Council

<u>CONTENTS</u>	<u>PAGES</u>
Budget Report to Cabinet	1
Summary of Precepts	
Summary of District Council Budget Requirement 2024/25	18
Subjective Summary 2024/25	19
Council Tax Requirement and Council Tax 2024/25	20
Service Budget Summaries	
Biodiversity and Environmental Services - Objective	22
Biodiversity and Environmental Services - Subjective	23
Climate Change - Objective	24
Climate Change - Subjective	25
Health, Wellbeing and Leisure - Objective	26
Health, Wellbeing and Leisure - Subjective	27
Heritage, Culture and the Arts - Objective	28
Heritage, Culture and the Arts - Subjective	29
Housing - Objective	30
Housing - Subjective	31
Public Protection and Community Relations - Objective	32
Public Protection and Community Relations - Subjective	33
Strategy, Performance and Finance - Objective	34
Strategy, Performance and Finance - Subjective	36
Sustainable Development and Regeneration - Objective	37
Sustainable Development and Regeneration - Subjective	38
Summary of Fees & Charges from 1st April 2024	
Planning (Statutory)	40
Planning (Discretionary)	57
Land Charges	68
Street Naming & Numbering	71
Heritage, Culture & Visitors	75
Gambling Act 2005 (Statutory)	89
Gambling Act 2005 (Discretionary)	90
Licensing	92
Licensing Act 2003 (Statutory)	94
Environmental Health	95
Dog Warden	100
Waste & Recycling	101
Parks & Amenities	104
Public Conveniences	105
Car Parks	106
Castle House	108
Newark Beacon	109
Non-Payment of Council Tax/NNDR	110
Legal	111
Temporary Accommodation	114
Private Sector Careline Service	115
General Statistics	
Summary of Reserve Balances	118

Report to: Cabinet Meeting - 20 February 2024
 Portfolio Holder: Councillor Paul Peacock, Strategy, Performance & Finance
 Director Lead: Sanjiv Kohli, Director – Resources and Deputy Chief Executive
 Lead Officer: Nick Wilson, Business Manager – Financial Services, Ext. 5317

Report Summary	
Type of Report	Open Report, Key Decision
Report Title	2024/25 Proposed Revenue Budget
Purpose of Report	To enable Cabinet to consider the spending proposals in the council’s proposed 2024/25 General Fund revenue budget and make recommendations to Full Council for its meeting on 7 March 2024.
Recommendations	<p>That Cabinet recommends to Full Council at its meeting on 7 March 2024 that:</p> <ul style="list-style-type: none"> i. the following amounts be now calculated by the council for the 2024/25 financial year, in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended by the Localism Act 2011: <ul style="list-style-type: none"> 1. £57,602,680 being the aggregate of the amounts which the council estimates for items set out in Section 31A(2)(a) to (f) of the Act, as the District Council’s gross expenditure for 2024/25; 2. £37,723,830 being the aggregate of the amounts which the council estimates for the items set out in Section 31A(3)(a) to (d) of the Act, as the District Council’s gross income for 2024/25); and 3. £19,878,850 being the amount by which the aggregate at (b)(i) above exceeds the aggregate at (b)(ii) above, calculated by the council, in accordance with Section 31A(4) of the Act, as its Net Budget Requirement for the year; ii. the figures shown as i.1. and i.3. above to be increased only by the amount of Parish Precepts for 2024/25; iii. the budget amounts included in the report be the council’s budget for 2024/25; and iv. the fees and charges shown in Appendices C1-C22 be implemented with effect from 1 April 2024.

Alternative Options Considered	Not applicable, the Cabinet is required to make recommendations on the budget to the Full Council.
Reason for Recommendations	To enable Cabinet to make recommendations to Council of the amounts to be calculated in accordance with Sections 31 to 36 of the Local Government Finance Act 1992, as amended by the Localism Act 2011, for the purposes of setting Council Tax levels for the 2024/25 financial year.

1.0 Background

- 1.1 This report sets out details of the council's proposed General Fund revenue budget for the 2024/25 financial year. The GF revenue budget has been prepared in accordance with the council's budget setting strategy for 2024/25 which was approved by Cabinet on 11 July 2023.
- 1.2 The 2024/25 General Fund revenue budget has accordingly been derived from the 2024/25 base budget within the Medium-Term Financial Plan (MTFP) approved by Full Council on 9 March 2023. In accordance with the Budget Strategy, growth and efficiencies have been included based on the engagement with Portfolio Holders throughout the budget setting process. Additionally, changes as described in the Budget Strategy around pay awards and inflation, have also amended that base position.

2.0 Financial Summary

- 2.1 The council's proposed 2024/25 General Fund (GF) revenue budget is shown in further detail, including information on priority areas in **Appendices A1 to A3** to this report. The current overall position is summarised below:

Line in Appendix A1		2024/25 (£)
9	Total service budgets	23,296,120
14	Total other operating income & expenditure	1,517,750
19	Total financing and investment income & expenditure	(1,425,710)
30 & 31	Less capital reversals	(3,509,310)
	Net Budget Requirement	19,878,850
20 to 26	Other government grants	(3,294,000)
27 & 28	Non-Domestic Rates (NDR) (Business Rates)	(9,209,810)
30 to 32	Contributions to or (from) Usable Reserves	794,470
34	Net call on Council Tax	8,169,510
35	Council Tax Adjustments	116,520
36	Amount to collect through Council Tax	8,286,030

- 2.2 As the total service budgets (line 9 of **Appendix A1**) include capital costs, the table below breaks down the total service budgets for each Committee by the amounts which relate to capital costs and which relate to cash budgets:

Line in Appendix A1	Portfolio	2024/25 base budget (March 2023) (£)	2024/25 base budget (February 2024) (£)	Variance (£)
Without Capital costs	Biodiversity and Environmental Services	1,352,660	1,558,200	205,540
	Climate Change	2,432,850	2,528,040	95,190
	Health, Wellbeing and Leisure	736,920	1,180,610	443,690
	Heritage, Culture and the Arts	857,870	1,078,670	220,800
	Housing	618,860	462,600	(156,260)
	Strategy, Performance and Finance	6,840,630	8,496,580	1,655,950
	Sustainable Economic Development	1,579,062	1,727,840	148,778
	Public Protection and Community Relations	2,501,160	2,754,270	253,110
	Cash Service Budgets	16,920,012	19,786,810	2,866,798
Capital costs	Biodiversity and Environmental Services	18,790	18,790	0
	Climate Change	1,125,620	1,125,620	0
	Health, Wellbeing and Leisure	940,890	940,890	0
	Heritage, Culture and the Arts	200,160	203,250	3,090
	Housing	49,620	49,620	0
	Strategy, Performance and Finance	91,340	1,107,910	1,016,570
	Sustainable Economic Development	0	6,480	6,480
	Public Protection and Community Relations	56,750	56,750	0
30 & 31	Capital Service Budgets	2,483,170	3,509,310	1,026,140
1	Biodiversity and Environmental Services	1,371,450	1,576,990	205,540
2	Climate Change	3,558,470	3,653,660	95,190
3	Health, Wellbeing and Leisure	1,677,810	2,121,500	443,690
4	Heritage, Culture and the Arts	1,058,030	1,281,920	223,890
5	Housing	668,480	512,220	(156,260)
6	Strategy, Performance and Finance	6,931,970	9,604,490	2,672,520
7	Sustainable Economic Development	1,579,062	1,734,320	155,258
8	Public Protection and Community Relations	2,557,910	2,811,020	253,110
9	Total Service Budgets	19,403,182	23,296,120	3,892,938

2.3 The table below shows how the 2024/25 base budget approved by Full Council on 9 March 2023, has been adjusted for changes based on paragraph 2.2 above.

Portfolio	2024/25 base budget (March 2023) (£)	Realignments	Salary Uplift	Approved Variations	Inflation	Requested Changes	2024/25 base budget (February 2024) (£)
BES	1,352,660	(30,000)	79,880	100,750	(14,080)	68,990	1,558,200
CC	2,432,850	(75,980)	96,380	40,440	5,400	28,950	2,528,040
HWL	736,920	38,240	8,380	0	7,270	389,800	1,180,610
HCA	857,870	0	119,340	(10)	(8,600)	110,070	1,078,670
H	618,860	44,820	67,580	(4,070)	(25,310)	(239,280)	462,600
SPF	6,840,630	(5,190)	317,680	21,790	95,370	1,226,300	8,496,580
SED	1,579,062	0	41,080	162,610	(8,020)	(46,892)	1,727,840
PPCR	2,501,160	28,110	49,050	82,460	7,260	86,230	2,754,270
Non-Capital	16,920,012	0	779,370	403,970	59,290	1,624,168	19,786,810

3.0 Development of Proposed 2024/25 General Fund Revenue Budget

3.1 The development of the proposed 2024/25 General Fund budget was set out in the Budget Strategy document that was presented to Cabinet on 11 July 2023. This document set out the strategy for the year which was to build upon the notional 2024/25 budget as compiled in the preparation of the MTFP for the period 2023/24 to 2026/27 and was approved by Council on 9 March 2023.

3.2 Directors and Business Managers worked with their allocated Finance Officers to go through the budget and MTFP estimates in order to ascertain whether the actions under each of the 8 Community Plan objectives have already been included in the base budget, are growth items for inclusion either in the budget for 2024/25 or/and MTFP period, or do not require a financial allocation as the activities are to be delivered by a third party with the Council having a facilitating and monitoring role. Cabinet Portfolio Holders then met with responsible Directors and Business Managers to review proposed level of resources to meet the objectives from within the Council's current approved Community Plan for the 2024/25 financial year. The portfolio holder for Strategy, Performance and Finance has also reviewed the overall Council Position. Subsequently, this budget has therefore been proposed for the 2024/25 financial year.

3.3 The proposed 2024/25 General Fund revenue budget collates various types of information, such as the:

- a) level of government grant receivable;
- b) expected level of council tax and business rates income;
- c) expected level of other income, such as from fees and charges;
- d) expected level of spend on employees; and
- e) expected use of reserves.

3.4 The sub-sections in this part of the report summarise these and other areas of importance.

Local Government Finance Settlement: Settlement Funding Assessment (SFA) and Core Spending Power

- 3.5 The annual Local Government Finance Settlement provides councils with the amount of government grant and other information pertinent for setting the next financial year’s budget. The provisional settlement was announced on 18 December 2023, and the final settlement is still to be announced.
- 3.6 Core Spending Power (CSP) is a measure of the resources made available to local authorities to fund service delivery, based on the government’s annual Local Government Finance Settlement (LGFS). Government makes assumptions within this based on levels of Council Tax and growth in an authorities Tax Base (the Band D equivalent number of properties to charge Council Tax over).
- 3.7 As part of the Provisional LGFS Government an increase of almost £4bn or 6.5% in cash terms in CSP over and above the 2023/24 settlement was announced nationally. Within the settlement the Funding Guarantee was maintained as a grant from 2023/24 which ensured that every local authority in England will see a minimum 3% increase in their Core Spending Power, before taking any local decisions to increase Council Tax. The table below shows the Core Spending Power for Newark and Sherwood (as assumed by Government) together with the proposed actual Core Spending power. The Governments assumption works out to be an increase of 5.62% (£0.816m) cash terms increase compared with the 2023/24 settlement, whilst the proposed budget shows an increase of 5.55% in cash terms (£0.806m).

	2023/24	2024/25 draft LGFS	2024/25 Proposed Budget
Business Rates funding	£3.815m	£3.986m	£3.986m
Compensation for under-indexing the Business Rates multiplier	£0.650m	£0.767m	£0.767m
Revenue Support Grant	£0.228m	£0.244m	£0.244m
Council Tax	£7.905m	£8.296m	£8.286m
New Homes Bonus	£0.888m	£0.327m	£0.327m
Funding Guarantee	£0.807m	£1.612m	£1.612m
Services Grant	£0.149m	£0.026m	£0.026m
Rural Services Delivery Grant	£0.045m	£0.045m	£0.045m
Total	£14.487m	£15.303m	£15.293m

- 3.8 From the table, utilising all grants there has been a 6.4% increase (£0.423m) in cash terms, slightly higher than the 3% minimum increase as described at paragraph 3.7 above.

- 3.9 The difference between the governments draft LGFS and the proposed budget relates to Council Tax. As can be seen the government has assumed Council Tax receivable of £0.010m more than this proposed budget. This relates to the growth in the Councils Tax base, whereby government have assumed a higher amount of number of chargeable properties (hence growth in property numbers) which therefore leads to higher Council Tax receivable.
- 3.10 As can be seen from the table above, New Homes Bonus (which for a number of years has been forecast to be removed altogether) has reduced significantly by £0.561m. This is due to the Government reducing the total size of the allocation to New Homes Bonus nationally. However, in order to maintain the 3% minimum funding guarantee, government have increased the Funding Guarantee grant by £0.670m.
- 3.11 To put this into context, the budgeted increase for a number of base items of expenditure is detailed in the table below:

Base Cost	Increase between 2023/24 and 2024/25
Employees	£0.779m
Fuel	£0.036m
Utilities	£0.291m
Total	£1.106m

3.12 The table above demonstrates that the amount of additional funding raised through government funding (£0.423m as per paragraph 3.8 above) contributes towards 32.25% of the increase in base budget costs. The remainder of the funding that is required, together with any other increases in cost, will therefore need to be funded from local funding.

Proposed 2024/25 Council Tax

- 3.13 Chapter IVA (Limitation of Council Tax and Precepts) of the *Local Government Finance Act 1992* requires billing authorities to hold referenda if their relevant basic amount of council tax for a financial year is in excess of a set of principles determined by the Secretary of State.
- 3.14 An authority’s relevant basic amount of council tax is its average band D council tax excluding local precepts. The relevant basic amount of council tax for Newark & Sherwood District Council (NSDC) includes the levy that Internal Drainage Boards charge the Council.
- 3.15 The proposed core principle for 2024/25 is 3%. The government’s proposed council tax referendum principle for shire district councils therefore permits increases in the council’s 2024/25 relevant basic amount of council tax of up to (and including) the greater of 2.99% or £5.00 without holding a referendum.
- 3.16 The assumed council tax increase within these budget papers is an increase in the band D equivalent of 2.99%, or £5.66 per year based on the band D average. As 73% of the properties in Newark and Sherwood are in bands A to C, the increase for these properties will be less than £5.66 per year. The Council Tax charge for the 2023/24

financial year is £189.16 which therefore means a charge of £194.82 for the year 2024/25 financial year has been assumed within these papers. 42% of all properties in the district are within band A, which currently has a charge of £126.11 and a proposed charge of £129.88 meaning an increase of £3.77.

- 3.17 The council tax base (being the number of band D equivalent properties within the district) assumes a 1.018% increase on 2023/24. The Tax Base for 2024/25 is set at 42,531.75. This is calculated taking all the properties in the district and weighting them depending on their banding, adjusting for estimated discounts and premiums.
- 3.18 The tax base is then multiplied by the annual charge in order to calculate the total Council Tax receivable for the year being £8,286,036. Where further discounts or premiums are actually charged/awarded during the year and the amount of properties charged Council Tax is different to the assumptions above, the surplus or deficit in the Collection Fund will be calculated and will be distributed/clawed back in the following financial year.

Proposed 2024/25 Business Rates

- 3.19 Under the NDR system, businesses pay councils based on the open market rental value of their business property, as estimated by the government's Valuation Office Agency (VOA). The rate payable by small businesses in 2024/25 will be 49.9p per pound (49.9%) of their property's rateable value, and the rate payable by other businesses will be 54.6p (54.6%).
- 3.20 Within the draft LGFS the government have changed the mechanism for the multiplier. Previously all businesses paid the small business multiplier, with those businesses with a rateable value (RV) of over £51,000 then paying an additional supplement (last year an additional 1.3p hence 51.2p in the pound). Within the LGFS government have separated the multipliers in order to inflate them separately. Therefore, being able to increase the charges to businesses occupying premises with an RV of over £51,000 without having to increase charges to businesses occupying premises with an RV less than that. They have chosen to freeze the multiplier at 49.9p for those properties with an RV less than £51,000.
- 3.21 The original legislation set out that the multiplier should increase by CPI for September in each year, but in practice the multiplier has been frozen since 2021/22. It had also not increased by CPI, but RPI, in some of the preceding years.
- 3.22 The government compensates local authorities for their decisions relating to business rates through s31 grants, and hence the Council does not lose out for the decision to freeze the multiplier (and in the previous years applied RPI increases rather than CPI). As can be seen from the table at paragraph 3.7 the government expects to reimburse the Council by £0.766m (£0.649m 2023/24) for this loss in income.
- 3.23 The table at paragraph 3.7, shows the total amount of business rates that the Council expects. Though the government has allocated £3.986m of business rates to the council for 2024/25, the total amount of business rates retained by the council in 2024/25 may exceed this amount, depending on how the council and other Nottinghamshire Business Rates Pool authorities perform throughout 2024/25. It has currently been forecast that the return funding from the pool for the 2024/25 financial year will be £0.800m which has been built into the council's Medium Term Financial Plan.

3.24 The council is budgeting to retain £9.117m of business rates for 2024/25 (Appendix A1, lines 23 & 24). This includes the £3.986m referred to in paragraph 3.7; additional income, such as local growth above this baseline and from relevant renewable energy projects; and additional expenditure; such as the levy on additional income.

Calculation	Items relating to 2024/25 NDR income budget	Amount (£m)
1	NDR income + section 31 grants	22.756
2	Tariff	(12.566)
3	Levy	(2.218)
4	Renewable Energy	1.145
5	2024/25 NDR income budget	9.117

Proposed 2024/25 Budget – General Principles

3.25 The appropriate bases agreed in the Budget Strategy and used in the preparation of the budget are:

a)	Employees	<p>Some of the main assumptions used to budget for employee costs for 2024/25 are:</p> <ul style="list-style-type: none"> • a 5% increase in 2024/25 basic pay; • an increase in pay point for employees not at the post's highest pay point; and • a 5.0% vacancy rate. <p>5.0% of the council's total salary budget, or £1,053,040, has been budgeted to be saved from posts that remain vacant for a period of time before being filled.</p>
b)	Employer's Superannuation	<p>Pension-related costs have been budgeted for in line with the actuarial review which took place as at 31 March 2022 for the three years between 2023/24 and 2025/26.</p> <p>The council's budgeted pension-related costs have increased, because its total 2024/25 basic pay budgets have increased. The council's primary rate (charged as a proportion of basic salary at employee level) is 18.6%.</p>
c)	General Inflation	<p>Most non-pay expenditure budgets have been uplifted by 5%. Specific budgets have had larger increases on where applicable. Some costs, such as insurance and utilities, are expected to increase by more than 5%; and others, such as fixed-price goods and services, are expected to increase by less than 5%. Income Budgets have been increased where appropriate based on the Fees and Charges schedule.</p>
d)	Average Interest Rate re External Debt	<p>The Council's General Fund borrowing will be in accordance with the Prudential Code for Capital Finance in Local Authorities. The cost of borrowing will depend on the rates available at the time that funding is required.</p>
e)	Capital Charges	<p>The proposed budgets for each Portfolio (Appendix A1, lines 1-9) includes the notional costs of assets used in delivering services, so that the council can reflect the true cost of delivering services.</p>

		Statute, however, requires these capital charges be reversed out (Appendix A1 , lines 30 & 31) and replaced with the cost to the council taxpayer of the underlying capital decisions that have yet to be financed (Minimum Revenue Provision (MRP)) (Appendix A1 , line 15). Legislation determines that council taxpayers cannot be charged for the notional costs of assets used.
f)	Capital Financing Charges	The Council's General Fund (GF) revenue budget is charged when the council borrows to fund the purchase or creation of non-current assets. These charges will be in line with the council's Minimum Revenue Provision (MRP) policy for 2024/25 to be approved by Council on 7 March 2024. MRP is a charge to the taxpayer, calculated by apportioning the value borrowed for assets over their expected useful lives.
g)	Internal Drainage Boards	Despite there being a freeze in cost for the 2024/25 financial year, the anticipated cost of levies to the two Internal Drainage Boards (Trent Valley and Upper Witham) for 2024/25 is £950,000. This cost had increased by 39% from the 2022/23 financial year. During 2023/24 the Council received £239,690 towards contribute towards the increase in cost. The Government announced on 24 January 2024, that it will be distributing similar funding during 2024/25 which has now been budgeted to be received.

3.26 The table below details the council's net budget requirement for 2024/25, broken down by gross expenditure and gross income:

Line		2024/25 gross expenditure (£)	2024/25 gross income (£)	2024/25 net expenditure (£)
9	Total service budgets (Appendix A2)	59,326,490	(36,030,370)	23,296,120
14	Other operating income & expenditure	1,517,750	0	1,517,750
19	Total Financing and Investment income & expenditure	1,197,750	(2,623,460)	(1,425,710)
30 & 31	Reversal of Capital Charges	(4,439,310)	930,000	(3,509,310)
	Net Budget Requirement	57,602,680	(37,723,830)	19,878,850

3.27 A summary of the main reasons for changes requested in the table at paragraph 3.3 are listed below:

Changes requested for 2024/25 base budget compared to 2024/25 base budget (MTFP as at March 2023)	Variance (£)
Increases in Utilities	199,160
New posts in Legal, HR, Customer Services and Economic Growth and Visitor Economy x3 FTEs in total	179,130
Increase in relation to x2 new post for managing Capital Projects	215,760
Various Community Plan objectives in relation to Environmental Services	110,000

Resourcing Quality Air Control Project Management	50,000
Costs associated with the running of Alexander Lodge	60,000
Music and Art and taking Museum objects into the community	95,000
Increased Management fee for A4T re closure of SLC pool	260,000
Recruitment and retention incentives	66,000
Reduction in income at Newark Beacon	67,920
Overall Reductions to recharges to HRA	30,890
Increases in budget in relation to the Cost of Living response	150,000
Feasibility in relation to the provision of 3G pitches	100,000
Other Changes	40,308
Total	1,624,168

2024/25 Employee Plan

The salary budget for the General Fund has been based on 474.13 FTE posts in 2024/25 (462.10 in 2023/24). Any changes to the establishment will require the relevant approvals.

Fees and Charges Review

- 3.28 The fees and charges for many services administered by the local authority are set by statute. The amounts for these, and their timing and review, are therefore prescribed by central government. There remains, however, many services where the council has the ability to review and if necessary, amend its charges or charging regime.
- 3.29 In accordance with the council's Constitution, each service area should consider the level of fees and charges to be implemented in the following financial year as part of the process of service planning and budget setting.
- 3.30 The proposals for the levels of fees and charges to be implemented from 1 April 2024 were reviewed by Directors during November and have now been updated where appropriate. The council is currently budgeting to receive £4.8m of income from fees and charges in 2024/25. This is an increase of £0.306m from 2023/24.
- 3.31 The table below summarises the services which provide the council with most of its fees and charges income, and the fees and charges income budgeted from these services for 2024/25:

Service	2024/25 base budget (March 2023) (£)	2024/25 base budget (February 2024) (£)	Summary
Trade Waste, Recycling and Garden Bins	1,666,780	1,746,600	Businesses based in Newark and Sherwood have to pay for their waste to be collected and disposed of. Nottinghamshire County Council sets the waste disposal charges for all district and borough councils in the county, through its statutory role as the Waste Disposal Authority for these authorities.

			Further details of these and the other proposed charges for 2024/25 can be found in Appendix C13 .
Car and Lorry Parking	904,990	872,860	The car parking charges proposed for 2024/25 are largely the same as those in 2023/24, though increases have been proposed for lorry parking. Further details can be found in Appendix C16 .
Planning	972,840	1,069,700	Planning application fees are statutory, set by the government, whereas pre-application advice fees are discretionary, set by the council. The council categorises its pre-application advice fees by the size and type of developments. Further details, including the statutory fees chargeable, can be found in Appendix C1 & C2 .
Culture	572,140	580,380	The charges related to the Palace Theatre Newark, National Civil War Centre, and Newark Castle and Gardens proposed for 2024/25 are largely the same as those in 2023/24. Further details can be found in Appendix C6 .
Environmental Health	140,070	212,810	The Environmental Health section provides a range of services, such as food safety and pollution control. Some of these are statutory, and some discretionary. Increases have been proposed for some of the discretionary environmental health fees for 2024/25, to ensure that the council recovers the full cost of services provided. Further details can be found in Appendix C11 . The dog warden charges proposed for 2024/25 are the same as those in 2023/24. Further details can be found in Appendix C12 .

3.32 Details of the council’s proposed charges for 2024/25 for all services can be found in **Appendices C1-C22**.

Total Financing and Investment income & expenditure (**Appendix A1**, line 19)

3.33 Capital financing costs have been estimated based on assumptions of interest rates going forward, taking into account the forecasts of cash balances over the next year. Due to their nature and composition, however, they are subject to change on a regular basis. This reflects movements in the financial markets as well as changes to the predicted cashflow.

3.34 The council will seek to borrow money from the most efficient and effective institution in order to support its cash flow position. Regard will be taken to the council’s Treasury Strategy (which is subject to a separate report which is to be considered by the Audit and Governance Committee on 21 February 2024 and is due to be approved by Full Council on 7 March 2024) and due diligence through the council’s Treasury Advisers.

- 3.35 In previous financial years, decisions regarding capital expenditure have been taken to utilise internal resources and maintain an under-borrowed position against its Capital Financing Requirement. This is not uncommon across the Local Government sector, at a time when budgets have been squeezed, but reserves have existed. The council is proposing to utilise some of its reserves on projects such as the Yorke Drive and the Southern link Road. This means that as cash backed by these reserves will be utilised, there is a potential need to borrow money to ensure that the Council has cash at hand to service its day to day costs.
- 3.36 There is an overall increase in the total net Financing and Investment income & income to £1.004m (**Appendix A1**, line 19) in 2024/25. The 2024/25 interest receivable budget is higher than was budgeted for in March 2023, mainly due to the increase in investment balances and associated interest rates increasing during the year.
- 3.37 All treasury investments are made in line with the Council's Treasury Management Strategy. Advice from the council's external treasury consultants will be sought prior to the investment of any funds to ensure maximum scrutiny is taken on any decision making.

Contribution to or From Reserves

- 3.38 Section 25 (Budget calculations: report on robustness of estimates etc) of the *Local Government Act 2003* requires local authority chief finance officers (Section 151 officers) to report on the adequacy of financial reserves in the council's proposed budget and robustness of estimates made.
- 3.39 The council's s151 Officer has reviewed the adequacy of the council's financial reserves to ensure that these are neither too low (imprudent) or too high (over prudent) based on their purpose and likely use.
- 3.40 The table below summarises the amount of council earmarked reserves as at 31 March 2023, and forecasts of these as at 31 March 2024 and 31 March 2025.

	At 31 March 2023 (£)	Forecast at 31 March 2024 (£)	Forecast at 31 March 2025 (£)
Budget Funding Reserves	7,265,838	8,107,988	7,907,988
Earmarked for Known Pressures	7,187,684	4,699,592	4,193,878
Ring Fenced Reserves	2,197,225	2,170,127	2,424,547
Un-ringfenced Reserves	15,671,531	10,249,078	5,350,271
Total Revenue Reserves	32,322,278	25,226,785	19,876,684
Capital Reserves	14,047,491	13,173,335	14,424,244
Total Revenue and Capital Reserves and Balances	46,369,769	38,400,119	34,300,927

- 3.41 The main reductions relate to the usage of the Change Management/Capital Fund over the next two years. Large capital projects (such as the SLR, the Belvoir Ironworks site and the development at Clipstone) are due to utilise the funding over the next two years which will draw down the balances held.

General Fund Balance

- 3.42 The council's £1.500m General Fund balance has been set aside to pay for exceptional items. Officers consistently review the appropriateness (prudence) of this amount in light of internal and external risks identified. For the council to maintain this balance, it is intended that it will only be used to fund expenditure once other appropriate reserves have been fully utilised.
- 3.43 The council's total forecast reserves and general fund balance to 31 March 2024 is £38,400,119. The s151 Officer of the Council is satisfied with the adequacy of the levels of reserves and balances.
- 3.44 The budget has been prepared in accordance with the budget strategy approved Cabinet on 11 July 2023. The draft budget has been scrutinised and challenged by the Council's Senior Leadership Team, the Leader and Portfolio Holders. The draft budget (and Medium Term Financial Plan) has also been scrutinised informally by the ruling administration. The s151 Officer of the council is therefore satisfied by the robustness of the estimates and assumptions underpinning the budget for 2024/25.

Parish and Town Council Precepts

- 3.45 Parish and town councils can raise money to help meet their spending requirements by issuing a 'precept' (mandatory demand) to the district council. The district council must account for such precepts when calculating its council tax requirement. Council tax requirement is the amount of money that councils need to raise from council tax to fund council spending once income from other sources (such as government grants) have been deducted.
- 3.46 The council is still awaiting confirmation from each parish and town council regarding their level of precept for 2024/25. These details will be included in the revenue budget and council tax setting report to be presented to Council on 7 March 2024.

Subjective Analysis

- 3.47 **Appendix A2** contains a breakdown of the council's General Fund revenue budget for 2024/25 by statutory categories used to categorise expenditure and income.

Risk Assessment and Sensitivity

- 3.48 As mentioned in paragraph 3.28, section 25 of the *Local Government Act 2003* requires the Council's chief finance officer, currently the Director of Resources and Deputy Chief Executive, to report on the robustness of estimates made in the council's proposed budget. This section fulfils that requirement.
- 3.49 In considering the Council's proposed budget for 2024/25 and the sensitivity of expenditure and income to changes, it should be noted that:
- a) a 1% increase in Council Tax is equivalent to £80,453 of net expenditure; and
 - b) a £1 increase in Council Tax is equivalent to £42,532 of net expenditure.

3.50 Various assumptions were required to be made when preparing the proposed 2024/25 budget. The two areas where it seems that variations between the proposed budget and reality could be greatest are employee pay and income receivable. Further details on each of these are below.

2024/25 Pay Award

3.51 Employee costs form a significant proportion of all district council budgets. As mentioned in paragraph 3.15, the 2024/25 budgets have been prepared assuming a 5% annual increase in basic pay.

3.52 The National Joint Council (NJC) for Local Government Services’ pay award for 2024/25 has not yet been finalised. If the 2024/25 pay award agrees a more than 5% increase in basic pay, and if reductions in employee costs elsewhere cannot offset the increase in pay award costs, the additional costs unbudgeted for will need to be funded from council reserves. A 1% increase over and above the budgeted 5% in basic pay for 2024/25 would result in around £206,700 needing to be funded from reserves.

Income

3.53 A significant part of the council’s annual net budget is dependent on income from rents; sales, fees and charges; and other receipts. Officers have reviewed the income that services have achieved against the current and previous years’ budgets and have considered factors expected to affect future income levels, to ensure the 2024/25 income budgets for services have been set at levels considered achievable.

3.54 Significant underperformance against budgeted income would increase the council’s annual net expenditure, and thus place unbudgeted demand on council reserves. A 1% reduction in council income from fees and charges would cost £48,000, or a council tax increase equivalent to £1.36 per property (0.60%).

3.55 Officers closely monitor income levels as part of the council’s monthly budget monitoring processes.

3.56 Officers plan to develop a more detailed understanding of the volumes of activity which underpin each of the council’s main income sources. This will allow the council to more accurately model changes to expected activity levels, as well as increase assurance regarding the risks of such changes materialising.

Other Significant Potential Risks

3.57 Though less likely, but other assumptions which could result in the Council’s actual expenditure and/or income varying significantly from its proposed budgets are below:

a)	Interest rates	The proposed 2024/25 budget includes amounts for both interest payable (Appendix A1 , line 17) and interest receivable (Appendix A1 , line 18). This is because the council expects that it will both borrow money and lend money throughout the 2024/25 financial year.
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		<p>The budgeted amounts for 2024/25 have accounted for factors such as the amount of council funds expected to be available. The actual amounts of council interest payable and receivable for 2024/25 will likely differ from those budgeted.</p> <p>The impact of a 1% change in interest rate would be insignificant on the council’s overall budget.</p>
b)	General Inflation	<p>As mentioned in paragraph 3.25, the proposed service budgets for 2024/25 include increases for inflation where appropriate.</p> <p>The most recent month for which inflation data was available at the time of writing is December 2023. There was a 4.2% increase in inflation (Consumer Prices Index (CPI)) from December 2022.</p> <p>Though it is likely that actual inflation rates throughout 2024/25 will differ from the government’s own forecasts for 2024/25 and the 5% the council has generally budgeted for, the small differences anticipated are expected to have insignificant impact on the council’s budget.</p>
c)	Apprenticeship Scheme	<p>In addition to Apprenticeship Levy payments the council is required to make to the government (Appendix A1, line 10), the council employs apprentices which have been budgeted for within the revenue budget.</p>
d)	Reserves	<p>As mentioned in paragraph 3.38, the council has reviewed the adequacy of the financial reserves proposed in the 2024/25 budget, as statutorily required.</p>

4.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Equalities Implications

4.1 Business Managers consider the implications on equalities when assessing how best to deliver the services they are responsible for.

5.0 Community Plan – Alignment to Objectives

5.1 The Community Plan 2023-2027 was approved by Full Council on 12 December 2023 and sets out the Council’s objectives over the next three years, building on previous published plans for the same time period.

5.2 The budget proposed within this report seeks to allocate resources in order to ensure the delivery of all the objectives within the Community Plan.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.

SUMMARY OF DISTRICT COUNCIL PRECEPT 2024/25

SUMMARY OF DISTRICT COUNCIL BUDGET REQUIREMENT

A	B	C	D = C - B
Portfolio	2024/25 Base Budget (March 2023) £	2024/25 Base Budget (February 2024) £	More or (Less) £
1 Biodiversity and Environmental Services	1,371,450	1,576,990	205,540
2 Climate Change	3,558,470	3,653,660	95,190
3 Health, Wellbeing and Leisure	1,677,810	2,121,500	443,690
4 Heritage, Culture and the Arts	1,058,030	1,281,920	223,890
5 Housing	668,480	512,220	(156,260)
6 Strategy, Performance and Finance	6,931,970	9,604,490	2,672,520
7 Sustainable Economic Development	1,579,062	1,734,320	155,258
8 Public Protection and Community Relations	2,557,910	2,811,020	253,110
9 Total Service Budgets	19,403,182	23,296,120	3,892,938
Other Operating Income & Expenditure			
10 Apprenticeship Levy	47,000	60,000	13,000
11 Pensions - employer's lump sum	357,750	357,750	0
12 Corporate Contingencies	100,000	150,000	50,000
13 Drainage Levy	975,204	950,000	(25,204)
14 Total other operating income & expenditure	1,479,954	1,517,750	37,796
Financing and Investment income & expenditure			
15 Minimum Revenue Provision (MRP)	1,149,320	774,060	(375,260)
16 Financial Instruments Adjustment	3,650	3,650	0
17 Interest Payable	569,780	420,040	(149,740)
18 Interest Receivable	(2,144,420)	(2,623,460)	(479,040)
19 Total Financing and Investment income & expenditure	(421,670)	(1,425,710)	(1,004,040)
Taxation and Non Specific Grant Income			
Other Government Grants			
20 Revenue Support Grant	(228,000)	(243,540)	(15,540)
21 Rural Services Delivery Grant	(39,860)	(51,550)	(11,690)
22 Business Rates Pooling Surplus	0	(800,000)	(800,000)
23 Services Grant	(143,000)	(23,400)	119,600
24 4% Funding Guarantee	(1,152,000)	(1,609,810)	(457,810)
25 Internal Drainage Board Levy Grant	0	(239,000)	(239,000)
26 New Homes Bonus (NHB)	0	(326,700)	(326,700)
Non Domestic Rates (NDR)			
27 Retained NDR	(8,705,000)	(9,116,810)	(411,810)
28 Business Rates Surplus from 2023/24	0	(93,000)	(93,000)
29 Total Taxation and Non Specific Grant Income	(10,267,860)	(12,503,810)	(2,235,950)
Contributions to or (from) Reserves and Balances			
Contributions to or (from) Unusable Reserves			
30 Reversal of capital expenditure	(3,408,270)	(4,439,310)	(1,031,040)
31 Reversal of capital income	930,000	930,000	0
Contributions to or (from) Usable Reserves			
32 Contributions to or (from) usable reserves	444,000	794,470	350,470
33 Total Contributions to or (from) Reserves and Balances	(2,034,270)	(2,714,840)	(680,570)
34 Net call on Council Tax	8,159,336	8,169,510	10,174
Council Tax Adjustments			
35 Brought forward Council Tax deficit	0	116,520	116,520
36 To be collected through Council Tax	8,159,336	8,286,030	126,694

Appendix A2

BUDGET SUMMARY - SUBJECTIVE (GENERAL FUND (GF) CASH SERVICES REVENUE - EXCL CAPITAL)

CODE	DESCRIPTION	2024/25 EST SET IN MARCH 2023	2024/25 BASE BUDGET	MORE OR (LESS)
111	SALARIES AND WAGES	14,467,910	15,818,780	1,350,870
112	OTHER SALARIES/WAGES PAYMENTS	20,000	25,690	5,690
113	NATIONAL INSURANCE	1,524,370	1,708,280	183,910
114	SUPERANNUATION	3,034,530	3,299,480	264,950
115	OTHER EMPLOYERS CONTRIBUTIONS	34,450	36,990	2,540
	EMPLOYEES SUB-TOTAL	19,081,260	20,889,220	1,807,960
211	REPAIRS AND MAINTENANCE	660,230	1,122,620	462,390
212	ENERGY COSTS	501,480	770,170	268,690
213	RENT	450,170	455,700	5,530
214	RATES	514,670	523,200	8,530
215	WATER SERVICES	167,340	181,170	13,830
216	FIXTURES AND FITTING	5,670	11,000	5,330
217	CLEANING AND DOMESTIC	26,160	32,190	6,030
219	CONTRIBUTION TO FUNDS	441,300	681,530	240,230
311	TRANSPORT	1,143,260	1,186,540	43,280
313	CONTRACT HIRE OP LEASE	7,690	7,840	150
315	CAR ALLOWANCES	89,910	85,210	(4,700)
411	EQUIPMENT AND FURNITURE	427,330	444,020	16,690
412	MATERIALS	63,390	64,600	1,210
421	CATERING	117,310	134,960	17,650
431	CLOTHING AND UNIFORMS	38,730	42,630	3,900
441	GENERAL OFFICE EXPENSES	340,640	366,730	26,090
451	CONTRACTUAL	1,118,602	1,371,450	252,848
452	OTHER SERVICES	1,076,650	1,547,650	471,000
461	COMMUNICATIONS	1,540,200	1,523,790	(16,410)
471	STAFF	32,670	33,920	1,250
472	MEMBERS	324,190	362,700	38,510
473	CHAIRMAN	7,990	8,060	70
481	GRANTS	1,092,090	1,353,930	261,840
482	SUBSCRIPTIONS	75,030	77,550	2,520
491	INSURANCE	287,950	427,700	139,750
492	CONTRIBS TO FUNDS AND PROVISNS	237,080	533,110	296,030
493	OTHER	1,821,890	1,759,510	(62,380)
497	DISCOUNTS	3,160	57,150	53,990
611	HOUSING BENEFITS	19,208,180	18,648,710	(559,470)
612	OTHER TRANSFER PAYMENTS	185,160	182,620	(2,540)
	RUNNING EXPENSES SUB-TOTAL	32,006,122	33,997,960	1,991,838
911	GOVERNMENT GRANTS	(19,895,490)	(19,926,050)	(30,560)
922	CONTRIBUTIONS FROM OTHER LAS	(525,650)	(579,460)	(53,810)
928	RECHARGE NON GF ACCOUNTS	(4,204,080)	(4,713,850)	(509,770)
931	SALES	(646,480)	(659,420)	(12,940)
932	FEES AND CHARGES	(6,179,030)	(6,361,540)	(182,510)
933	RENTS	(2,208,110)	(2,435,160)	(227,050)
939	OTHER RECEIPTS	(508,530)	(424,890)	83,640
	INCOME SUB-TOTAL	(34,167,370)	(35,100,370)	(933,000)
	GRAND TOTAL	16,920,012	19,786,810	2,866,798

COUNCIL TAX REQUIREMENT AND COUNCIL TAX 2024/25

	2024/25 Base Budget (March 2023)	2024/25 Base Budget (February 2024)	More or (Less)
	£	£	£
NSDC Budget Requirement	17,983,196	19,878,850	1,895,654
Less Revenue Support Grant	(228,000)	(243,540)	(15,540)
Less Rural Services Delivery Grant	(39,860)	(51,550)	(11,690)
Less Business Rates Pooling Surplus	0	(800,000)	(800,000)
Less Services Grant	(143,000)	(23,400)	119,600
Less 3% Funding Guarantee	(1,152,000)	(1,609,810)	(457,810)
Less Internal Drainage Board Levy Grant	0	(239,000)	(239,000)
Less New Homes Bonus (NHB)	0	(326,700)	(326,700)
Less National Non-Domestic Rates (NNDR)	(8,705,000)	(9,209,810)	(504,810)
Less Contributions (to) or from Usable Reserves	444,000	794,470	350,470
Net call on Council Tax	8,159,336	8,169,510	10,174
Plus Council Tax Adjustments	0	116,520	116,520
To be collected through Council Tax	8,159,336	8,286,030	126,694
Tax Base		42,532	
Council Tax Level NSDC		194.82	
Parish Precepts		3,880,868	
Average Parish Precepts	0	91.25	0
Overall NSDC + Parish Council Tax		286.07	

**SUMMARY OF DISTRICT COUNCIL SERVICE
BUDGETS
2024/25**

Portfolio: Biodiversity and Environmental Services

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

COST CENTRE	COST CENTRE NAME	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
A10701	UPKEEP OF DYKES	7,460	0	0	140	0	2,000	9,600
A11103	SEWERAGE WORKS	51,420	0	0	1,000	0	(10,020)	42,400
A11104	STREET SCENE STREET CLEANSING	776,900	0	32,210	(5,070)	99,250	118,910	1,022,200
A11105	CLEANER, SAFER, GREENER	0	0	0	0	0	0	0
A11340	ENV SERV MANAGEMENT	270,760	0	6,660	(300)	0	(12,340)	264,780
A11582	LIFE SAVING	0	0	0	0	0	500	500
A11702	ENVIRONMENTAL SCHEMES	25,730	0	0	380	0	(9,700)	16,410
A15023	STREET SCENE GROUNDS MAINT	220,390	(30,000)	41,010	(10,230)	1,500	(20,360)	202,310
Non Capital Sub Total		1,352,660	(30,000)	79,880	(14,080)	100,750	68,990	1,558,200
Capital		18,790	0	0	0	0	0	18,790
Portfolio Total		1,371,450	(30,000)	79,880	(14,080)	100,750	68,990	1,576,990

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

Code	Description	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
RE111	Salaries And Wages	1,305,620	15,480	57,930	(8,120)	81,330	0	1,452,240
RE113	National Insurance	124,540	0	9,000	0	6,800	0	140,340
RE114	Superannuation	252,940	0	12,950	0	12,620	0	278,510
Employees Sub Total		1,683,100	15,480	79,880	(8,120)	100,750	0	1,871,090
RE211	Repairs And Maintenance	6,150	0	0	110	0	0	6,260
RE212	Energy Costs	0	0	0	0	0	500	500
RE213	Rent	3,850	0	0	70	0	0	3,920
RE219	Contribution To Funds	17,950	0	0	620	0	2,500	21,070
RE313	Contract Hire Op Lease	7,690	0	0	150	0	0	7,840
RE315	Car Allowances	3,120	(1,540)	0	60	0	0	1,640
RE411	Equipment And Furniture	5,680	1,770	0	110	0	0	7,560
RE412	Materials	26,340	0	0	510	0	0	26,850
RE431	Clothing And Uniforms	11,000	0	0	210	0	0	11,210
RE451	Contractual	3,500	0	0	70	0	120,000	123,570
RE452	Other Services	223,910	(30,110)	0	4,350	0	0	198,150
RE471	Staff	140	(110)	0	0	0	0	30
RE493	Other Professional Services	1,100	0	0	20	0	0	1,120
RE612	Other Transfer Payments	51,430	0	0	1,000	0	(10,020)	42,400
RE821	Capital Charge	18,790	0	0	0	0	0	18,790
Running Expenses Sub Total		380,650	(29,990)	0	7,280	0	112,980	470,910
RE922	Contributions From Other Las	(10,500)	0	0	0	0	(9,700)	(20,200)
RE928	Recharge Non Gf Accounts	(551,750)	(20,690)	0	(10,710)	0	(34,290)	(617,440)
RE932	Fees and Charges	(130,050)	5,210	0	(2,530)	0	0	(127,370)
Income Sub Total		(692,300)	(15,480)	0	(13,240)	0	(43,990)	(765,010)
Portfolio Total		1,371,450	(29,990)	79,880	(14,080)	100,750	68,990	1,576,990

Portfolio: Climate Change

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

COST CENTRE	COST CENTRE NAME	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
A10901	CLIMATE CHANGE	41,000	0	0	0	0	0	41,000
A11002	WASTE & RECYCLING	1,191,870	0	89,030	(33,520)	25,940	(43,740)	1,229,580
A11139	COMMUNITY PROTECTION	0	0	0	0	0	50,000	50,000
A15003	BRUNEL DRIVE DEPOT	(16,230)	(3,050)	0	(110)	1,500	37,800	19,910
A26901	VEHICLE POOL AND WORKSHOP	1,216,210	(72,930)	7,350	39,030	13,000	(15,110)	1,187,550
Non Capital Sub Total		2,432,850	(75,980)	96,380	5,400	40,440	28,950	2,528,040
Capital		1,125,620	0	0	0	0	0	1,125,620
Portfolio Total		3,558,470	(75,980)	96,380	5,400	40,440	28,950	3,653,660

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

Code	Description	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
RE111	Salaries And Wages	2,128,050	0	69,310	(21,680)	13,000	0	2,188,680
RE112	Other Salaries/Wages Payments	0	4,600	0	0	0	0	4,600
RE113	National Insurance	195,080	0	13,400	0	0	0	208,480
RE114	Superannuation	403,340	0	13,670	0	0	0	417,010
Employees Sub Total		2,726,470	4,600	96,380	(21,680)	13,000	0	2,818,770
RE211	Repairs And Maintenance	0	3,780	0	0	0	3,940	7,720
RE217	Cleaning And Domestic	870	0	0	20	0	0	890
RE219	Contribution To Funds	53,000	(6,830)	0	330	0	(2,500)	44,000
RE311	Transport	1,143,260	0	0	43,280	0	0	1,186,540
RE315	Car Allowances	250	0	0	0	0	400	650
RE411	Equipment And Furniture	221,830	(4,600)	0	4,310	0	0	221,540
RE412	Materials	12,130	0	0	230	0	0	12,360
RE421	Catering	0	0	0	0	1,500	0	1,500
RE431	Clothing And Uniforms	16,540	0	0	330	0	2,000	18,870
RE441	General Office Expenses	16,270	0	0	320	0	0	16,590
RE451	Contractual	33,820	0	0	660	0	46,110	80,590
RE452	Other Services	53,430	0	0	240	0	15,000	68,670
RE471	Staff	20	0	0	0	0	0	20
RE491	Insurance	71,540	(72,930)	0	1,390	0	0	0
RE493	Other Professional Services	369,980	0	0	7,180	0	0	377,160
RE821	Capital Charge	1,125,620	0	0	0	0	0	1,125,620
Running Expenses Sub Total		3,118,560	(80,580)	0	58,290	1,500	64,950	3,162,720
RE928	Recharge Non Gf Accounts	(247,190)	0	0	(4,800)	0	24,640	(227,350)
RE931	Sales	(265,300)	0	0	(5,150)	25,940	0	(244,510)
RE932	Fees and Charges	(1,774,070)	0	0	(21,260)	0	(60,640)	(1,855,970)
RE939	Other Receipts	0	0	0	0	0	0	0
Income Sub Total		(2,286,560)	0	0	(31,210)	25,940	(36,000)	(2,327,830)
Portfolio Total		3,558,470	(75,980)	96,380	5,400	40,440	28,950	3,653,660

Portfolio: Health, Wellbeing and Leisure

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

COST CENTRE	COST CENTRE NAME	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
A10210	DOMESTIC ABUSE SUPPORT	0	0	0	0	0	5,000	5,000
A10870	LONDON BRIDGE PROTOCOL	0	0	0	0	0	0	0
A11101	PUBLIC CONVENIENCES	42,490	(16,760)	0	840	0	(26,570)	0
A11305	SOUTHWELL LEISURE CENTRE	10,000	0	0	0	0	0	10,000
A11314	LINCOLN ROAD SPORTS HALL	0	0	0	0	0	0	0
A11321	NEIGHBOURHOOD CENTRES	9,810	0	0	1,190	0	0	11,000
A11331	PARKS AND PLAYING FIELDS	61,850	30,000	0	1,350	0	0	93,200
A11334	PRIVATE ESTATES	8,970	280	0	280	0	0	9,530
A11335	CLOSED CHURCHYARDS	5,030	0	0	180	0	0	5,210
A11336	VICAR WATER PARK	32,750	14,870	3,650	(230)	0	2,150	53,190
A11338	SCONCE & DEVON PARK	69,810	9,850	4,730	(80)	0	10,620	94,930
A11339	NEWARK SPORTS HUB	(50)	0	0	0	0	(500)	(550)
A11576	ACTIVE 4 TODAY	496,260	0	0	3,740	0	249,100	749,100
A11577	TOUR OF BRITAIN	0	0	0	0	0	0	0
A11915	COST OF LIVING RESPONSE	0	0	0	0	0	150,000	150,000
A11938	QUEENS JUBILEE	0	0	0	0	0	0	0
Non Capital Sub Total		736,920	38,240	8,380	7,270	0	389,800	1,180,610
Capital		940,890	0	0	0	0	0	940,890
Portfolio Total		1,677,810	38,240	8,380	7,270	0	389,800	2,121,500

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

Code	Description	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
RE111	Salaries And Wages	76,950	0	6,400	(370)	0	0	82,980
RE113	National Insurance	7,350	0	870	0	0	0	8,220
RE114	Superannuation	15,060	0	1,110	0	0	0	16,170
Employees Sub Total		99,360	0	8,380	(370)	0	0	107,370
RE211	Repairs And Maintenance	16,440	33,100	0	240	0	(30,860)	18,920
RE213	Rent	3,640	0	0	50	0	(120)	3,570
RE215	Water Services	2,810	(2,810)	0	0	0	0	0
RE219	Contribution To Funds	16,320	3,810	0	1,750	0	15,680	37,560
RE411	Equipment And Furniture	740	0	0	20	0	0	760
RE412	Materials	390	0	0	10	0	0	400
RE431	Clothing And Uniforms	680	0	0	10	0	0	690
RE451	Contractual	113,800	(58,860)	0	2,210	0	3,070	60,220
RE452	Other Services	1,160	44,000	0	0	0	(500)	44,660
RE481	Grants	506,260	0	0	3,740	0	249,100	759,100
RE492	Contribs To Funds And Provisions	0	0	0	0	0	99,800	99,800
RE493	Other Professional Services	6,580	0	0	130	0	55,200	61,910
RE497	Discounts	3,160	0	0	70	0	(3,230)	0
RE821	Capital Charge	940,890	0	0	0	0	0	940,890
Running Expenses Sub Total		1,612,870	19,240	0	8,230	0	388,140	2,028,480
RE922	Contributions From Other Las	0	0	0	0	0	(9,000)	(9,000)
RE928	Recharge Non Gf Accounts	(1,000)	0	0	0	0	0	(1,000)
RE932	Fees and Charges	(16,600)	4,730	0	(300)	0	10,670	(1,500)
RE933	Rents	(16,820)	14,270	0	(290)	0	(10)	(2,850)
Income Sub Total		(34,420)	19,000	0	(590)	0	1,660	(14,350)
Portfolio Total		1,677,810	38,240	8,380	7,270	0	389,800	2,121,500

Portfolio: Heritage, Culture and the Arts

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

COST CENTRE	COST CENTRE NAME	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
A10101	NCWC & NEWARK MUSEUM	317,950	(75,760)	26,420	1,270	0	1,940	271,820
A10105	NEWARK CASTLE/CASTLE GROUNDS	82,030	(7,200)	1,910	390	0	10,750	87,880
A10108	RESOURCE CENTRE	1,510	20,920	820	500	0	11,680	35,430
A10109	HERITAGE CULTURE & VISTORS	(830)	830	0	0	0	0	0
A10110	CULTURAL EVENTS	30,000	0	0	580	0	(580)	30,000
A10111	EDUCATION/OUTREACH	0	66,080	6,510	(4,340)	0	(1,650)	66,600
A11442	ARTS & COMMUNITY DEVELOPMENT	34,870	0	12,750	0	(10)	13,650	61,260
A11443	PALACE THEATRE	173,430	(4,870)	67,320	(6,820)	0	74,280	303,340
A11573	PROMOTION OF TOURISM	218,910	0	3,610	(180)	0	0	222,340
Non Capital Sub Total		857,870	0	119,340	(8,600)	(10)	110,070	1,078,670
Capital		200,160	0	0	0	0	3,090	203,250
Portfolio Total		1,058,030	0	119,340	(8,600)	(10)	113,160	1,281,920

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

Code	Description	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
RE111	Salaries And Wages	707,120	0	92,880	(4,750)	(10)	(3,310)	791,930
RE112	Other Salaries/Wages Payments	0	0	0	0	0	0	0
RE113	National Insurance	69,640	0	9,870	0	0	0	79,510
RE114	Superannuation	135,280	0	16,590	0	0	0	151,870
Employees Sub Total		912,040	0	119,340	(4,750)	(10)	(3,310)	1,023,310
RE211	Repairs And Maintenance	0	3,000	0	0	0	4,000	7,000
RE217	Cleaning And Domestic	2,060	0	0	40	0	0	2,100
RE219	Contribution To Funds	0	0	0	0	0	6,000	6,000
RE315	Car Allowances	1,930	0	0	20	0	0	1,950
RE411	Equipment And Furniture	10,150	0	0	190	0	0	10,340
RE412	Materials	520	0	0	10	0	(10)	520
RE421	Catering	72,110	0	0	1,400	0	10,610	84,120
RE431	Clothing And Uniforms	1,020	0	0	20	0	0	1,040
RE441	General Office Expenses	47,450	0	0	250	0	0	47,700
RE451	Contractual	21,440	(5,500)	0	410	0	95,100	111,450
RE452	Other Services	86,850	19,030	0	740	0	0	106,620
RE461	Communications And Computing	30,470	(16,530)	0	340	0	0	14,280
RE471	Staff	1,470	0	0	20	0	280	1,770
RE481	Grants	27,540	0	0	0	0	(770)	26,770
RE482	Subscriptions	140	0	0	0	0	680	820
RE493	Other Professional Services	518,910	0	0	9,680	0	10,810	539,400
RE821	Capital Charge	200,160	0	0	0	0	(3,090)	203,250
Running Expenses Sub Total		1,022,220	0	0	13,120	0	123,610	1,165,130
RE931	Sales	(213,170)	0	0	(4,120)	0	(21,800)	(239,090)
RE932	Fees and Charges	(582,440)	0	0	(11,310)	0	11,270	(582,480)
RE933	Rents	(1,110)	0	0	0	0	1,110	0
RE939	Other Receipts	(79,510)	0	0	(1,540)	0	(3,900)	(84,950)
Income Sub Total		(876,230)	0	0	(16,970)	0	(13,320)	(906,520)
Portfolio Total		1,058,030	0	119,340	(8,600)	(10)	106,980	1,281,920

Portfolio: Housing

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

COST CENTRE	COST CENTRE NAME	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
A10211	NORTHGATE ROUGH SLEEPER ACCOM	13,270	0	0	0	0	(11,650)	1,620
A10212	PRIVATE SECTOR SPEECH CALL	(81,530)	0	0	(11,100)	0	0	(92,630)
A10213	HOUSING OPTIONS	481,390	(197,080)	19,130	(1,310)	0	(14,540)	287,590
A10215	STRATEGIC HSG (WAS COMMUNITY)	136,300	0	46,260	(12,890)	0	0	169,670
A10217	SYRIAN VP RESETTLEMENT SCHEME	0	36,900	0	0	0	(36,900)	0
A10219	AFGHAN RESETTLEMENT SCHEME	0	36,890	0	0	0	(36,890)	0
A10220	COLD WEATHER/SWEP SCHEME	0	0	0	0	0	0	0
A10221	COVID/ROUGH SLEEPERS	0	0	0	0	0	0	0
A10223	HOMES FOR UKRAINE	0	168,110	0	0	(4,000)	(164,110)	0
A10224	HOARDING SUPPORT	0	0	0	0	0	20,000	20,000
A10225	BARRATT MANAGED PROPERTIES	0	0	0	(10)	0	0	(10)
A10226	ALEXANDER LODGE	0	0	0	0	0	9,260	9,260
A10227	WELLOW GREEN	0	0	0	0	0	(4,400)	(4,400)
A11607	ENERGY AND HOME SUPPORT	69,430	0	2,190	0	(70)	(50)	71,500
Non Capital Sub Total		618,860	44,820	67,580	(25,310)	(4,070)	(239,280)	462,600
Capital		49,620	0	0	0	0	0	49,620
Portfolio Total		668,480	44,820	67,580	(25,310)	(4,070)	(239,280)	512,220

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

Code	Description	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
RE111	Salaries And Wages	756,270	33,530	50,140	(1,210)	(4,070)	13,640	848,300
RE112	Other Salaries/Wages Payments	0	0	0	0	0	0	0
RE113	National Insurance	80,530	4,510	6,480	0	0	1,300	92,820
RE114	Superannuation	148,150	6,780	10,960	0	0	2,550	168,440
Employees Sub Total		984,950	44,820	67,580	(1,210)	(4,070)	17,490	1,109,560
RE211	Repairs And Maintenance	0	0	0	3,800	0	76,400	80,200
RE212	Energy Costs	36,750	0	0	0	0	23,250	60,000
RE213	Rent	4,160	0	0	0	0	0	4,160
RE215	Water Services	13,450	(330)	0	0	0	13,120	26,240
RE216	Fixtures And Fitting	5,670	330	0	0	0	5,000	11,000
RE217	Cleaning And Domestic	12,980	(1,000)	0	0	0	(3,980)	8,000
RE219	Contribution To Funds	0	0	0	0	0	40,000	40,000
RE315	Car Allowances	4,210	0	0	700	0	(20)	4,890
RE411	Equipment And Furniture	7,210	0	0	0	0	0	7,210
RE441	General Office Expenses	520	0	0	0	0	(20)	500
RE451	Contractual	0	0	0	0	0	60,000	60,000
RE452	Other Services	5,260	0	0	0	0	0	5,260
RE461	Communications And Computing	12,750	0	0	0	0	1,750	14,500
RE471	Staff	1,930	0	0	0	0	(10)	1,920
RE492	Contribs To Funds And Provisions	15,750	0	0	0	0	0	15,750
RE493	Other Professional Services	444,860	45,000	0	15,410	0	(229,540)	275,730
RE612	Other Transfer Payments	133,740	0	0	6,480	0	0	140,220
RE821	Capital Charge	49,620	0	0	0	0	0	49,620
Running Expenses Sub Total		748,860	44,000	0	26,390	0	(14,050)	805,200
RE911	Government Grants	(220,420)	(44,000)	0	0	0	0	(264,420)
RE922	Contributions From Other Las	(310,000)	0	0	0	0	(39,110)	(349,110)
RE928	Recharge Non Gf Accounts	(192,870)	0	0	(14,300)	0	0	(207,170)
RE932	Fees and Charges	(50,000)	0	0	0	0	(10,000)	(60,000)
RE933	Rents	(209,450)	0	0	(31,000)	0	(193,610)	(434,060)
RE939	Other Receipts	(82,590)	0	0	(5,190)	0	0	(87,780)
Income Sub Total		(1,065,330)	(44,000)	0	(50,490)	0	(242,720)	(1,402,540)
Portfolio Total		668,480	44,820	67,580	(25,310)	(4,070)	(239,280)	512,220

Portfolio: Public Protection and Community Relations

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

COST CENTRE	COST CENTRE NAME	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
A10814	LICENSING ADMIN	(34,240)	0	0	(1,100)	0	(6,790)	(42,130)
A10816	COMMUNITY SAFETY	45,140	0	0	10	(4,290)	13,190	54,050
A10823	ANTI-SOCIAL BEHAVIOUR	117,430	0	0	(220)	77,080	32,150	226,440
A10826	DOMESTIC VIOLENCE	38,910	0	1,230	(260)	(11,480)	1,000	29,400
A10899	INSURANCE	244,830	72,420	0	3,910	15,830	64,040	401,030
A11107	DOG CONTROL	12,630	0	0	240	0	4,020	16,890
A11110	NATIONAL ASSISTANCE ACT BURIAL	2,160	0	0	40	0	1,800	4,000
A11122	SAFETY & RISK MANAGEMENT	77,570	510	0	(1,360)	(2,720)	(13,530)	60,470
A11126	CCTV	208,400	18,260	2,550	3,120	0	(6,530)	225,800
A11135	ENV HEALTH & COM PROTECTION	753,550	(753,550)	0	0	0	0	0
A11136	NEIGHBOURHOOD WARDENS	149,480	0	11,760	(480)	0	13,500	174,260
A11138	ENVIRONMENTAL HEALTH	0	436,360	0	0	7,990	600	444,950
A11139	COMMUNITY PROTECTION	0	298,930	19,220	(960)	0	(18,050)	299,140
A11579	NEWARK TOWN CYCLE RACES	25,750	0	0	4,250	0	0	30,000
A11583	HEALTH & COMMUNITY RELATIONS	557,840	(44,820)	15,070	0	50	(1,000)	527,140
A11922	COMMISSIONING CONTRIBUTIONS	137,310	0	0	0	0	0	137,310
A11923	EMERGENCY PLANNING	62,150	0	(780)	70	0	1,830	63,270
A11932	COMMUNITY LOTTERY	0	0	0	0	0	0	0
A11940	COMMUNITY GRANT SCHEME	102,250	0	0	0	0	0	102,250
Non Capital Sub Total		2,501,160	28,110	49,050	7,260	82,460	86,230	2,754,270
Capital		56,750	0	0	0	0	0	56,750
Portfolio Total		2,557,910	28,110	49,050	7,260	82,460	86,230	2,811,020

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

Code	Description	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
RE111	Salaries And Wages	1,558,430	(37,450)	37,880	(1,700)	96,350	19,040	1,672,550
RE112	Other Salaries/Wages Payments	0	0	0	0	0	0	0
RE113	National Insurance	172,370	(2,050)	4,390	0	11,880	1,300	187,890
RE114	Superannuation	309,560	(5,320)	6,780	0	18,230	3,380	332,630
Employees Sub Total		2,040,360	(44,820)	49,050	(1,700)	126,460	23,720	2,193,070
RE219	Contribution To Funds	14,000	20,280	0	0	0	500	34,780
RE315	Car Allowances	24,780	(1,640)	0	130	0	1,350	24,620
RE411	Equipment And Furniture	4,170	360	0	50	0	3,980	8,560
RE412	Materials	2,700	0	0	50	0	300	3,050
RE431	Clothing And Uniforms	1,740	150	0	20	0	3,000	4,910
RE441	General Office Expenses	5,690	1,080	0	40	0	1,500	8,310
RE451	Contractual	98,770	0	0	5,450	0	(2,680)	101,540
RE452	Other Services	39,450	(4,660)	0	220	0	1,250	36,260
RE461	Communications And Computing	6,770	3,680	0	80	0	5,240	15,770
RE471	Staff	2,000	(210)	0	0	0	0	1,790
RE481	Grants	146,270	0	0	170	0	(1,130)	145,310
RE482	Subscriptions	3,450	(100)	0	70	0	0	3,420
RE491	Insurance	216,410	72,480	0	3,900	0	134,910	427,700
RE492	Contribs To Funds And Provisions	195,220	(20,280)	0	3,790	0	12,720	191,450
RE493	Other Professional Services	224,070	(4,210)	0	200	0	(1,620)	218,440
RE821	Capital Charge	56,750	0	0	0	0	0	56,750
Running Expenses Sub Total		1,042,240	66,930	0	14,170	0	159,320	1,282,660
RE922	Contributions From Other Las	(24,670)	0	0	(480)	0	4,480	(20,670)
RE928	Recharge Non Gf Accounts	(172,370)	6,000	0	(3,160)	(44,000)	(31,310)	(244,840)
RE931	Sales	(124,260)	0	0	(330)	0	1,220	(123,370)
RE932	Fees and Charges	(152,870)	(19,210)	0	(830)	0	(73,540)	(246,450)
RE933	Rents	(29,300)	0	0	0	0	0	(29,300)
RE939	Other Receipts	(21,220)	19,210	0	(410)	0	2,340	(80)
Income Sub Total		(524,690)	6,000	0	(5,210)	(44,000)	(96,810)	(664,710)
Portfolio Total		2,557,910	28,110	49,050	7,260	82,460	86,230	2,811,020

Portfolio: Strategy, Performance and Finance

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

COST CENTRE	COST CENTRE NAME	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
A10104	GILSTRAP INTERPRETATION CENTR	5,860	16,760	0	90	0	5,800	28,510
A10601	ELECTORAL REGISTRATION	114,510	98,260	4,150	1,360	0	60	218,340
A10801	HRA SYSTEM SOFTWARE	0	0	0	0	0	0	0
A10802	ICT	904,850	(6,700)	48,360	(33,910)	0	(57,370)	855,230
A10803	INTERNAL AUDIT	83,840	0	0	(430)	0	310	83,720
A10804	PAYMENTS & RECEIPTS	(6,350)	6,700	0	(130)	0	(12,940)	(12,720)
A10805	INCOME SECTION	121,210	0	4,140	(260)	0	(1,800)	123,290
A10806	BANK CHARGES	148,660	0	0	2,890	0	0	151,550
A10809	CUSTOMER SERVICES	550,140	0	70,710	(3,490)	26,310	128,530	772,200
A10810	COMMUNICATIONS	341,210	0	11,050	1,910	0	180	354,350
A10812	HUMAN RESOURCES	270,280	5,500	15,250	(3,720)	46,880	22,380	356,570
A10818	COMMITTEE SECTION	297,990	(98,260)	5,390	(2,800)	0	(4,680)	197,640
A10819	LEGAL SECTION	260,850	0	6,170	3,330	0	19,970	290,320
A10832	CENTRAL TELEPHONES	140,010	0	0	1,920	0	1,680	143,610
A10833	CENTRAL POSTAGES	46,220	0	0	2,100	0	3,900	52,220
A10834	SOUTHWELL LIBRARY SERVICE	0	0	0	0	0	0	0
A10841	CENTRAL PERSONNEL EXPENSES	115,130	(5,500)	0	(100)	0	0	109,530
A10842	OTHER EMPLOYEE EXPENSES	25,220	0	0	450	0	64,420	90,090
A10845	INFORMATION GOVERNANCE	89,610	0	2,420	(150)	0	0	91,880
A10864	SENIOR LEADERSHIP TEAM	881,950	37,470	16,300	(660)	0	23,820	958,880
A10865	CORPORATE ASSET DEVELOPMENT	124,190	0	3,330	(170)	0	214,200	341,550
A10895	FINANCIAL SERVICES	494,290	0	19,420	1,903	0	(14,897)	500,710
A10896	TRANSFORMATION	340,700	0	14,880	(810)	0	10,610	365,380
A10897	PROCUREMENT	38,800	0	0	750	0	0	39,550
A10898	ADMINISTRATION SERVICES	351,580	0	26,610	(7,110)	0	(28,400)	342,680
A10904	REVENUES	15,380	0	31,390	7,430	0	13,050	67,250
A10905	RENT ALLOWANCES	(115,860)	0	0	3,380	0	79,260	(33,220)
A10906	COUNCIL TAX BENEFITS	0	0	0	0	0	0	0
A10907	RENT REBATES	(33,440)	0	0	970	0	(1,120)	(33,590)
A10908	HOUSING BENEFIT ADMIN	86,180	0	15,570	9,910	0	(1,290)	110,370
A10910	DISCRETIONARY HOUSING PAYMENTS	0	0	0	0	0	0	0
A10911	BUSINESS RATES PROPERTY UNIT	12,170	0	3,150	(3,570)	0	(4,600)	7,150
A11574	SHERWOOD YOUTH HOSTEL	(18,720)	0	0	50	0	(280)	(18,950)
A11810	NEWARK BEACON	(71,530)	(48,610)	0	16,060	0	112,710	8,630
A11813	SUTTON ON TRENT WORKSHOPS	(33,860)	0	0	(460)	0	(9,400)	(43,720)
A11814	CREWE CLOSE BLIDWORTH WORKSHOP	(49,270)	0	0	(2,380)	0	(6,510)	(58,160)
A11815	BOUGHTON WORKSHOPS	(40,120)	0	0	(1,480)	0	(15,430)	(57,030)
A11816	CHURCH FARM WORKSHOPS	(20,440)	0	0	690	0	(12,150)	(31,900)
A11817	BILSTHORPE WORKSHOPS	(45,290)	0	0	(1,710)	0	(9,550)	(56,550)
A11818	BURMA ROAD WORKSHOPS	(16,150)	0	0	(390)	0	(3,880)	(20,420)
A11819	JUBILEE BRIDGE	10,090	0	0	(120)	0	(1,090)	8,880
A11821	CLIPSTONE WORKSHOPS	(44,990)	0	0	(1,000)	0	(650)	(46,640)
A11822	BOUGHTON ADVANCE FACTORY	(48,810)	0	0	(970)	0	(1,510)	(51,290)
A11823	CLIPSTONE ADVANCED FACTORIES	(44,900)	0	0	(970)	0	(170)	(46,040)
A11824	SHERWOOD FOREST CRAFT CENTRE	(5,210)	0	0	1,880	0	(10,870)	(14,200)
A11826	CLIPSTONE HOLDING CENTRE	(34,470)	0	0	0	0	53,550	19,080
A11828	LEACH WAY BLIDWORTH ADV	(35,640)	0	0	(1,300)	0	(9,290)	(46,230)
A11831	CASTLE HOUSE	209,300	0	5,610	28,690	(77,630)	48,120	214,090
A11832	OLLERTON HALL	0	0	0	0	0	0	0
A11833	HAYSIDE COTTAGE LOWFIELD LANE	0	0	0	0	0	0	0
A11834	ACTIVE4TODAY - PROPERTY	4,010	0	0	1,150	0	(5,160)	0
A11835	BUTTERMARKET	(98,950)	0	330	5,500	0	(2,720)	(95,840)
A11836	GATEWAY LODGE	(8,470)	0	0	(180)	0	(2,580)	(11,230)
A11837	FARRAR CLOSE	(53,080)	0	0	4,050	0	65,900	16,870
A11838	BEAUMOND CROSS	(62,680)	0	0	5,030	0	(4,730)	(62,380)
A11839	OLLERTON OFFICE	21,480	0	0	(730)	0	(15,750)	5,000
A11840	HAWTONVILLE OFFICE	0	0	0	0	0	0	0
A11841	CORPORATE PROPERTY	499,760	48,610	7,320	1,128	0	12,350	569,170
A11842	DEVELOPMENT COSTS	0	0	0	0	0	100,000	100,000
A11845	LAND AT SOUTH CLIFTON	0	0	0	0	0	0	0
A11846	VICAR WATER PROPERTY	49,400	(14,870)	0	240	0	16,570	51,340
A11847	LINCOLN ROAD PROPERTY	21,600	0	0	0	0	(15,450)	6,150
A11848	SCONCE & DEVON PROPERTY	53,260	(9,850)	0	470	0	19,110	62,990
A11849	BRUNEL DRIVE DEPOT PROPERTY	156,720	17,930	0	2,550	0	38,960	216,160

A11850	TOM MANN PAVILION PROPERTY	13,970	0	0	0	0	(12,470)	1,500
A11855	NEWARK CASTLE PROPERTY	105,460	0	0	0	0	4,270	109,730
A11856	NCWM PROPERTY	130,510	0	0	(180)	0	6,210	136,540
A11857	PALACE THEATRE PROPERTY	58,350	0	0	820	0	131,360	190,530
A11858	RESOURCE CENTRE PROPERTY	94,380	(14,880)	0	(590)	0	(47,350)	31,560
A11861	COMPLIANCE SERVICING	0	0	0	0	0	206,535	206,540
A11886	32 STODMAN STREET	6,220	0	0	0	0	(6,220)	0
A11887	ASI. RESOURCES	0	0	0	0	0	(15,830)	(15,830)
A11888	ACTIVE 4 TODAY - NON-RECHARGEABLE	0	0	0	0	0	44,690	44,690
A11901	MEMBERS EXPENSES	340,040	0	0	16,820	26,640	8,130	391,630
A11902	CIVIC EXPENSES	22,990	0	0	90	0	(10,000)	13,080
A11911	OTHER FINANCIAL TRANSACTIONS	0	0	0	0	0	0	0
A11921	GRANTS AND CONCESSIONS	416,920	0	0	3,830	0	0	420,750
A11930	CORONAVIRUS COSTS - FPC	0	0	0	0	0	0	0
A11933	TEST & TRACE SUPPORT ADMIN	0	0	0	0	0	0	0
A12001	PARKING SERVICES ADMIN	215,260	0	6,130	(209)	0	(1)	221,180
A12011	SURFACE CAR PARKS NEWARK	(509,190)	0	0	4,130	0	41,660	(463,400)
A12012	SURFACE CAR PARKS SOUTHWELL	0	0	0	0	0	0	0
A12014	NEWARK LORRY PARK	(508,180)	0	0	17,437	0	18,483	(472,260)
A12015	SURFACE CAR PARKS - LOWDHAM	0	0	0	0	0	0	0
A12016	SURFACE CAR PARKS BOWBRIDGE RD	(100,000)	0	0	0	0	0	(100,000)
A12019	SURFACE CAR PARK OLLERTON	8,960	0	0	800	0	0	9,760
A12221	NEWARK LIVESTOCK MARKET	0	0	0	0	0	0	0
A12301	ELECTION EXPENSES	40,700	0	0	0	0	0	40,700
A12401	OTHER PROPERTIES & WSHOP VOIDS	21,410	(280)	0	1,410	0	15,400	37,940
A12520	CORPORATE MANAGEMENT	131,250	(37,470)	0	1,390	0	16,180	111,350
A12530	NON DISTRIBUTED COSTS	194,410	0	0	9,720	0	0	204,130
A15002	CREW LANE DEPOT	(17,250)	0	0	0	(410)	210	(17,450)
A15013	A4T ICT RECHARGES	0	0	0	0	0	0	0
A15028	COMBINED SERVICE COSTS	156,000	0	0	3,080	0	22,300	181,380
A15029	CORPORATE PRINTERS	20,200	0	0	(60)	0	1,570	21,710
Non Capital Sub Total		6,840,630	(5,190)	317,680	95,370	21,790	1,226,300	8,496,580
Capital		91,340	0	0	0	0	1,016,570	1,107,910
Portfolio Total		6,931,970	(5,190)	317,680	95,370	21,790	2,242,870	9,604,490

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

Code	Description	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
RE111	Salaries And Wages	6,104,030	161,040	241,610	(24,079)	55,290	170,853	6,708,740
RE112	Other Salaries/Wages Payments	20,000	0	680	50	0	360	21,090
RE113	National Insurance	668,120	16,070	34,740	40	6,810	28,240	754,020
RE114	Superannuation	1,407,910	30,140	40,650	10,360	11,090	26,800	1,526,950
RE115	Other Employers Contributions	34,450	1,850		690	0	0	36,990
Employees Sub Total		8,234,510	209,100	317,680	(12,939)	73,190	226,253	9,047,790
RE211	Repairs And Maintenance	637,640	116,840	0	11,310	(30)	236,755	1,002,520
RE212	Energy Costs	464,730	0	0	8,990	0	235,950	709,670
RE213	Rent	438,520	0	0	5,840	0	(310)	444,050
RE214	Rates	514,610	0	0	8,520	0	0	523,130
RE215	Water Services	151,080	0	0	486	0	3,365	154,930
RE217	Cleaning And Domestic	10,250	0	0	50	0	10,900	21,200
RE219	Contribution To Funds	334,880	6,830	0	2,090	0	148,910	492,710
RE311	Transport	0	0	0	0	0	0	0
RE315	Car Allowances	42,660	0	0	0	0	(6,160)	36,500
RE411	Equipment And Furniture	177,500	6,600	0	3,020	0	880	188,000
RE412	Materials	6,310	0	0	110	0	0	6,420
RE421	Catering	45,200	0	0	362	0	3,778	49,340
RE431	Clothing And Uniforms	7,250	0	0	10	0	(2,410)	4,850
RE441	General Office Expenses	188,440	0	0	3,850	0	19,070	211,360
RE451	Contractual	706,760	(109,860)	0	8,690	20	84,600	690,210
RE452	Other Services	347,800	4,840	0	2,370	0	144,430	499,440
RE461	Communications And Computing	1,478,590	(13,830)	0	(11,040)	0	2,470	1,456,190
RE471	Staff	17,950	0	0	180	0	(200)	17,930
RE472	Members	324,190	0	0	16,440	26,640	(4,570)	362,700
RE473	Chairman	7,990	0	0	70	0	0	8,060
RE481	Grants	416,920	0	0	3,830	0	0	420,750
RE482	Subscriptions	63,730	540	0	(109)	0	309	64,470
RE491	Insurance	0	0	0	0	0	0	0
RE492	Contribs To Funds And Provisions	0	0	0	0	0	0	0
RE493	Other Professional Services	201,540	1,000	0	540	0	34,750	237,830
RE497	Discounts	0	0	0	0	18,740	38,410	57,150
RE611	Housing Benefits	19,208,180	0	0	(559,470)	0	0	18,648,710
RE821	Capital Charge	91,340	0	0	0	0	(1,016,570)	1,107,910
Running Expenses Sub Total		25,884,060	12,960	0	(493,862)	45,370	(65,643)	27,416,030
RE911	Government Grants	(19,463,460)	0	0	566,900	0	0	(18,896,560)
RE922	Contributions From Other Las	(180,480)	0	0	0	0	0	(180,480)
RE928	Recharge Non Gf Accounts	(2,988,140)	(175,160)	0	(12,580)	(77,630)	(110,660)	(3,364,170)
RE931	Sales	(42,740)	0	0	(890)	0	(8,410)	(52,040)
RE932	Fees and Charges	(2,285,750)	332,840	0	21,260	(10)	(273,490)	(2,205,150)
RE933	Rents	(1,951,430)	(384,930)	0	19,950	(19,130)	366,590	(1,968,950)
RE939	Other Receipts	(274,600)	0	0	7,530	0	75,090	(191,980)
Income Sub Total		(27,186,600)	(227,250)	0	602,170	(96,770)	49,120	(26,859,330)
Portfolio Total		6,931,970	(5,190)	317,680	95,370	21,790	209,730	9,604,490

Portfolio: Sustainable Development and Regeneration

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

COST CENTRE	COST CENTRE NAME	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
A10813	LAND CHARGES	(37,320)	0	500	10	0	18,050	(18,760)
A11578	TOWN CENTRE MANAGEMENT	84,490	0	2,060	410	0	56,450	143,410
A11601	GROWTH TECHNICAL SUPPORT	208,770	0	4,110	90	0	310	213,280
A11604	DEVELOPMENT MANAGEMENT	369,040	(55,060)	0	330	39,170	(12,130)	341,350
A11605	PLANNING POLICY	353,440	0	7,640	(380)	0	(90)	360,610
A11606	BUILDING CONTROL	112,492	0	0	0	0	2,158	114,650
A11610	LOCAL DEVELOPMENT FRAMEWORK	54,000	0	0	0	0	6,000	60,000
A11611	COMMUNITY INFRASTRUCTURE LEVY	(4,500)	0	2,060	(2,060)	0	4,500	0
A11614	HIGH STREET HAZ	200	0	0	0	0	4,040	4,240
A11615	TREE SERVICES	53,540	0	2,760	(140)	0	290	56,450
A11616	TRAVELLER SITE & DEVELOPMENT	0	0	0	0	0	0	0
A11617	BIODIVERSITY AND ECOLOGY	0	55,060	5,730	(3,040)	0	(150)	57,600
A11731	STREET NAMING	27,760	0	640	(30)	0	(570)	27,800
A11851	ECONOMIC GROWTH	357,150	0	11,760	(620)	0	(1,080)	367,210
A11852	TOWNS FUND REVENUE	0	0	0	0	0	0	0
A12506	GROWTH INVESTMENT FUND	0	0	0	0	0	0	0
C54070	TOWNS FUND	0	0	1,230	0	123,440	(124,670)	0
C54078	SHARED PROSPERITY FUND	0	0	2,590	(2,590)	0	0	0
	Non Capital Sub Total	1,579,062	0	41,080	(8,020)	162,610	(46,892)	1,727,840
	Capital	0	0	0	0	0	6,480	6,480
	Portfolio Total	1,579,062	0	41,080	(8,020)	162,610	(40,412)	1,734,320

2024/25 General Fund Revenue Base Budget approved by Full Council in March 2023 compared to current 2024/25 Draft Budget (February 2024)

Code	Description	2024/25 EST SET IN MARCH	2024-25 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2024-25 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2024/25 BASE BUDGET
RE111	Salaries And Wages	1,826,540	0	31,820	(4,640)	195,330	24,310	2,073,360
RE112	Other Salaries/Wages Payments	0	0	0	0	0	0	0
RE113	National Insurance	206,740	0	4,392	(0)	23,238	2,630	237,000
RE114	Superannuation	362,290	0	4,868	0	36,382	4,360	407,900
Employees Sub Total		2,395,570	0	41,080	(4,640)	254,950	31,300	2,718,260
RE211	Repairs And Maintenance	0	0	0	0	0	0	0
RE214	Rates	60	0	0	10	0	0	70
RE219	Contribution To Funds	5,150	0	0	260	0	0	5,410
RE315	Car Allowances	12,960	0	0	0	0	2,000	14,960
RE411	Equipment And Furniture	50	0	0	0	0	0	50
RE412	Materials	15,000	0	0	0	0	0	15,000
RE431	Clothing And Uniforms	500	0	0	0	0	560	1,060
RE441	General Office Expenses	82,270	0	0	0	0	0	82,270
RE451	Contractual	140,512	0	0	70	0	3,288	143,870
RE452	Other Services	177,790	70,750	0	510	0	127,500	376,550
RE461	Communications And Computing	11,610	0	0	30	0	11,410	23,050
RE471	Staff	9,160	0	0	0	0	1,300	10,460
RE481	Grants	0	0	0	0	0	2,000	2,000
RE482	Subscriptions	7,710	0	0	320	0	810	8,840
RE492	Contribs To Funds And Provisions	26,110	0	0	0	0	200,000	226,110
RE493	Other Professional Services	175,850	(70,750)	0	0	0	4,860	109,960
RE821	Capital Charge	0	0	0	0	0	(6,480)	6,480
Running Expenses Sub Total		664,732	0	0	1,200	0	347,248	1,026,140
RE911	Government Grants	(191,610)	0	0	(2,590)	0	(420,870)	(615,070)
RE928	Recharge Non Gf Accounts	(50,760)	0	0	0	0	(1,120)	(51,880)
RE931	Sales	(1,010)	0	0	0	0	600	(410)
RE932	Fees and Charges	(1,187,250)	0	0	(1,990)	(92,340)	(1,040)	(1,282,620)
RE939	Other Receipts	(50,610)	0	0	0	0	(9,490)	(60,100)
Income Sub Total		(1,481,240)	0	0	(4,580)	(92,340)	(431,920)	(2,010,080)
Portfolio Total		1,579,062	0	41,080	(8,020)	162,610	(53,372)	1,734,320

**SUMMARY OF FEES AND CHARGES
FROM 1ST APRIL 2024**

PART A - PLANNING STATUTORY CHARGES

List of Statutory and Discretionary Fees and Charges

In addition to the statutory planning fees listed below, developments may also be liable to pay a Community Infrastructure Levy (CIL) charge – please see Part B - Planning Discretionary Charges.

Payment can be made by debit or credit card using either our on-line service at <https://www.newark-sherwooddc.gov.uk/paymentstotheCouncil/> (available 24 hours a day, 365 days a year), by BACS (please email planning@newark-sherwooddc.gov.uk to inform payment has been made, including application reference (if known), amount and site address) or by telephoning us on 01636 650000. Please note, we no longer accept payments by cheque.

Further details of all the above is available on our website at <https://www.newark-sherwooddc.gov.uk/paymentstotheCouncil>

Please note that should a planning application be withdrawn after submission and prior to confirmation of it being a valid application, an administrative fee will be charged as set out in Part B - Discretionary Charges - the "Invalid Planning Application and Pre Application Advice Charges" Section. Should an application be withdrawn after confirmation is provided of it being valid, there is no refund of the application fee.

Statutory planning fees		
Category of development	2023/24 Charge	2024/25 Charge
I. Operations		
1. The erection of dwellinghouses (other than development in category 6)	<p>(1) Where the application is for outline planning permission and:</p> <p>a) the site area does not exceed 2.5 hectares, £462 for each 0.1 hectare (or part thereof) of the site area;</p> <p>b) the site area exceeds 2.5 hectares, £11,432; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £150,000.</p> <p>(1A) Where the application is for permission in principle £402 for each 0.1ha of the site area.</p>	<p>(1) Where the application is for outline planning permission and:</p> <p>a) the site area is less than 0.5 hectare, £578 for each 0.1 hectare (or part thereof) of the site area;</p> <p>b) the site area is at least 0.5 hectare but does not exceed 2.5 hectares, £624 for each 0.1 hectare (or part thereof) of the site area;</p> <p>c) the site area exceeds 2.5 hectares, £15,433; and additional £186 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £202,500.</p> <p>(2) Where the application is for permission in principle £503 for each 0.1ha of the site area.</p>
	<p>(2) in other cases:</p> <p>a) where the number of dwellinghouses to be created by the development is 50 or fewer, £462 for each dwellinghouse;</p>	<p>(3) in other cases:</p> <p>a) where the number of dwellinghouses to be created by the development is less than 10, £578 for each dwellinghouse;</p>

	<p>b) where the number of dwellinghouses to be created by the development exceeds 50, £22,859; and an additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000.</p>	<p>b) where the number of dwellinghouses to be created by the development is 10 or more but not more than 50, £578 for each dwellinghouse;</p> <p>c) where the number of dwellinghouses to be created by the development exceeds 50, £30,860; and an additional £186 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £405,000.</p>
	<p>(1) Where the application is for outline planning permission and:</p> <p>a) the site area does not exceed 2.5 hectares, £462 for each 0.1 hectare (or part thereof) of the site area;</p> <p>b) the site area exceeds 2.5 hectares, £11,432; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £150,000.</p> <p>(1A) Where the application is for permission in principle £402 for each 0.1ha of the site area.</p>	<p>(1) Where the application is for outline planning permission and:</p> <p>a) the site area is less than 1 hectare, £578 for each 0.1 hectare (or part thereof) of the site area;</p> <p>b) the site area is at least 1 hectare but does not exceed 2.5 hectares, £624 for each 0.1 hectare (or part thereof) of the site area;</p> <p>c) the site area exceeds 2.5 hectares, £15,433; and an additional £186 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £202,500.</p> <p>(2) Where the application is for permission in principle £503 for each 0.1ha (or part thereof) of the site area.</p>

2. The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7).

<p>(2) in other cases:</p> <p>a) where no floor space (as measured to the outside wall) is to be created by the development, £234;</p> <p>b) where the area of gross floor space to be created by the development does not exceed 40 square metres, £234;</p> <p>c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 75 square metres, £462;</p> <p>d) where the area of the gross floor space to be created by the development exceeds 75 square metres, but does not exceed 3750 square metres, £462 for each 75 square metres (or part thereof) of that area;</p> <p>e) where the area of gross floor space to be created by the development exceeds 3750 square metres, £22,859; and an additional £138 for each 75 square metres (or part thereof) in excess of 3750 square metres, subject to a maximum in total of £300,000.</p>	<p>(3) in other cases:</p> <p>a) where no floor space* is to be created by the development, £293;</p> <p>b) where the area of gross floor space to be created by the development does not exceed 40 square metres, £293;</p> <p>c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but is less than 1000 square metres, £578; for each 75 square metres (or part thereof);</p> <p>d) where the area of the gross floor space to be created by the development is at least 1000 square metres but does not exceed 3750 square metres, £624 for each 75 square metres (or part thereof)</p> <p>e) where the area of gross floor space to be created by the development exceeds 3750 square metres, £30,680; and an additional £186 for each 75 square metres (or part thereof) in excess of 3750 square metres, subject to a maximum in total of £405,000.</p>
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* Please note "floor Space" is measured to the outside wall.

	<p>(1) Where the application is for outline planning permission and:</p> <p>(a) the site area does not exceed 2.5 hectares, £462 each 0.1 hectare (or part thereof) of the site area;</p> <p>(b) the site area exceeds 2.5 hectares, £11,432; and an additional £138 for each additional hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £150,000.</p>	<p>(1) Where the application is for outline planning permission and:</p> <p>(a) the site area is less than 1 hectare, £578 each 0.1 hectare (or part thereof) of the site area;</p> <p>(b) the site area is at least 1 hectare but does not exceed 2.5 hectares, £624; for each 0.1 hectare (or part thereof) of the site area</p> <p>(c) the site area exceeds 2.5 hectares, £15,433; and an additional £186 for each additional hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £202,500.</p>
	<p>(1A) where the application is for permission in principle £402 for each 0.1ha of the site area.</p>	<p>(2) where the application is for permission in principle £503 for each 0.1ha (or part thereof) of the site area.</p>

3. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 4).

<p>(2) in other cases:</p> <p>(a) where the area of gross floor space to be created by the development does not exceed 465 square metres, £96;</p> <p>(b) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres, £462;</p> <p>(c) where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres, £462 for the first 540 square metres, and an additional £462 for each 75 square metres (or part thereof) in excess of 540 square metres; and</p> <p>(d) where the area of gross floor space to be created by the development exceeds 4215 square metres, £22,859; and an additional £138 for each 75 square metres (or part thereof) in excess of 4215 square metres, subject to a maximum in total of £300,000.</p>	<p>(3) in any other case:</p> <p>(a) where the area of gross floor space to be created by the development does not exceed 465 square metres, £120;</p> <p>(b) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres, £578;</p> <p>(c) where the area of the gross floor space to be created by the development exceeds 540 square metres but is less than 1000 square metres, £578 and an additional £578 for each 75 square metres (or part thereof) in excess of 540 square metres;</p> <p>(d) where the area of gross floor space to be created by the development is at least 1000 square metres but does not exceed 4215 square metres, £624 and an additional £624 for each 75 square metres (or part thereof) in excess of 1000 square metres;</p> <p>(e) where the area of gross floor space to be created by the development is at least 4215 square metres, £30,860 and an additional £186 for each 75 square metres (or part thereof) in excess of 4215 square metres, subject to a maximum total of £405,000.</p>
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<p>4. The erection of glasshouses on land used for the purposes of agriculture.</p>	<p>(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres, £96;</p> <p>(2) where the area of gross floor space to be created by the development exceeds 465 square metres, £2,580.</p>	<p>(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres, £120;</p> <p>(2) where the area of gross floor space to be created by the development exceeds 465 square metres but is less than 1000 square metres, £3225.</p> <p>(3) where the area of gross floor space to be created by the development is 1000 square metres or more, £3483.</p>
<p>5. The erection, alteration or replacement of plant or machinery.</p>	<p>(1) Where the site area does not exceed 5 hectares, £462 for each 0.1 hectare (or part thereof) of the site area;</p> <p>(2) Where the site area exceeds 5 hectares, £22,859; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares, subject to a maximum in total of £300,000.</p>	<p>(1) Where the site area does not exceed 5 hectares, £578 for each 0.1 hectare (or part thereof) of the site area;</p> <p>(2) Where the site area is at least 1 hectare but does not exceed 5 hectares, £624; for each 0.1 hectare (or part thereof) of the site area.</p> <p>(3) Where the site area exceeds 5 hectares, £30,860; and an additional £186 for each 0.1 hectare (or part thereof) in excess of 5 hectares, subject to a maximum in total of £405,500.</p>
<p>6. The enlargement, improvement or other alteration of existing dwelling houses.</p>	<p>(1) Where the application relates to one dwellinghouse, £206;</p> <p>(2) Where the application relates to two or more dwellinghouses, £407.</p>	<p>(1) Where the application relates to a single dwellinghouse, £258;</p> <p>(2) Where the application relates to two or more dwellinghouses, £509.</p>
<p>7. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.</p>	<p>£206</p>	<p>£258</p>
<p>8. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.</p>	<p>£234</p>	<p>£293</p>

<p>9. The carrying out of any operations connected with exploratory drilling for oil or natural gas.</p>	<p>(1) Where the site area does not exceed 7.5 hectares, £508 for each 0.1 hectare (or part thereof) of the site area;</p> <p>(2) where the site area exceeds 7.5 hectares, £38,070; and an additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares, subject to a maximum in total of £300,000.</p>	<p>(1) Where the site area does not exceed 7.5 hectares, £686 for each 0.1 hectare (or part thereof) of the site area;</p> <p>(2) where the site area exceeds 7.5 hectares, £51,395; and an additional £204 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares, subject to a maximum in total of £405,500.</p>
<p>10. The carrying out of any operations (other than operations coming within category 9) for the winning and working of oil or natural gas.</p>	<p>(a) does not exceed 15 hectares, £257 for each 0.1 hectare of the site area,</p> <p>(b) exceeds 15 hectares, £38,520; and an additional £151 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £78,000.</p>	<p>(1) Where the site area does not exceed 15 hectares, £347 for each 0.1 hectare (or part thereof) of the site area,</p> <p>(2) Where the site area exceeds 15 hectares, £52,002; and an additional £204 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £105,000.</p>
<p>11. The carrying out of any operations not coming within any of the above categories.</p>	<p>1. In the case of operations for the winning and working of minerals:</p> <p>(a) where the site area does not exceed 15 hectares, £234 for each 0.1 hectare (or part thereof) of the site area;</p> <p>(b) where the site area exceeds 15 hectares, £34,934; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of £78,000;</p> <p>2. In any other case, £234 for each 0.1 hectare (or part thereof) of the site area, subject to a maximum in total of £2,028.</p>	<p>1. In the case of operations for the winning and working of minerals:</p> <p>(a) where the site area does not exceed 15 hectares, £316 for each 0.1 hectare (or part thereof) of the site;</p> <p>(b) where the site area exceeds 15 hectares, £47,161; and an additional £186 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of £105,300;</p> <p>2. In any other case, £293 for each 0.1 hectare (or part thereof) of the site area, subject to a maximum in total of £2,535.</p>

II. Uses of Land		
<p>12. The change of use of a building to use as one or more separate dwellinghouses.</p>	<p>1. Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses:</p> <p>(a) where the change of use is to use as 50 or fewer dwellinghouses, £462 for each additional dwellinghouse;</p> <p>(b) where the change of use is to use as more than 50 dwellinghouses, £22,859; and an additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000;</p>	<p>1. Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses:</p> <p>(a) where the change of use is fewer than 10 dwellinghouses, £578 for each additional dwellinghouse;</p> <p>(b) where the change of use at least 10 but no more than 50 dwellinghouses, £624; for each additional dwellinghouse;</p> <p>(c) where the change of use is to use more than 50 dwellinghouses, £30,860; and an additional £186 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £405,000;</p>
	<p>(2) in all other cases:</p> <p>(a) where the change of use is to use as 50 or fewer dwellinghouses, £462 for each dwellinghouse;</p> <p>(b) where the change of use is to use as more than 50 dwellinghouses, £22,859; and an additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000.</p>	<p>(2) in all other cases:</p> <p>(a) where the change of use is to use as 10 dwellinghouses, £578 for each dwellinghouse;</p> <p>(b) where the change of use is to use at least 10 dwellinghouses but no more than 50 dwellinghouses, £624 for each dwellinghouse;</p> <p>(c) where the change of use is to use as more than 50 dwellinghouses, £30,860; and an additional £186 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £405,000.</p>

<p>13. The use of land for:</p> <p>a) the disposal of refuse or waste materials;</p> <p>b) the deposit of material remaining after minerals have been extracted from land; or</p> <p>c) the storage of minerals in the open.</p>	<p>(1) Where the site area does not exceed 15 hectares, £234 for each 0.1 hectare (or part thereof) of the site area;</p> <p>(2) where the site area exceeds 15 hectares, £34,934; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of £78,000.</p>	<p>(1) Where the site area does not exceed 15 hectares, £316 for each 0.1 hectare (or part thereof) of the site area;</p> <p>(2) where the site area exceeds 15 hectares, £47,161; and an additional £186 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of £105,300.</p>
<p>14. The making of a material change in the use of a building or land (other than a material change of use in category 11 or 12(a), (b) or (c)).</p>	<p>£462</p>	<p>£578</p>
<p>III. Scale of Fees in Respect of Applications for Consent to Display Advertisements</p>		
<p>1. Advertisements displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters:</p> <p>a) the nature of the business or other activity carried on the premises;</p> <p>b) the goods sold or the services provided on the premises; or</p> <p>c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services.</p>	<p>£132</p>	<p>£165</p>
<p>2. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.</p>	<p>£132</p>	<p>£165</p>
<p>3. All other advertisements.</p>	<p>£462</p>	<p>£578</p>

Lawful Development Certificate (LDC)		
LDC – Section 191(1)(a) or (b) application for a certificate to establish the lawfulness of an existing land-use, or of development already carried out.	Same as Full for that use or operation	Same as Full for that use or operation
LDC – Section 191(1) (c) application for a certificate to establish that it was lawful not to comply with a particular condition or other limitation imposed	£234	£293
LDC – Section 192(1)(a) or (b) application for a certificate to state that a proposed use or development would be lawful.	Half the normal planning fee if submitting a new application for that use or operation.	Half the normal planning fee if submitting a new application for that use or operation.
Prior Approval (under Permitted Development)		
Construction of new dwellinghouses (Classes ZA,AA,AB,AC,AD and A of Part 20) : Fewer than 10 (as specified in the written statement)	£334 for each dwellinghouse	£418 for each dwellinghouse
Construction of new dwellinghouses (Classes ZA,AA,AB,AC,AD and A of Part 20): At least 10 dwellinghouses bur no more than 50 (as specified in the written statement)	£334 for each dwellinghouse	£451 for each dwellinghouse
Construction of new dwellinghouses (Classes ZA,AA,AB,AC,AD and A of Part 20): More than 50 dwellinghouses (as specified in the written statement)	£16,525 + £100 for each dwellinghouse in excess of 50 Maximum fee of £300,000	£22,309 and an additional £135 for each dwellinghouse in excess of 50 subject to a maximum fee of £405,000
Additional storeys on a home (Class AA of Part 1)	£96	£120
Enlargement of a dwellinghouse (which exceeds the limits in paragraph A.1(f) of Part 1 Class A of Schedule 2 (Class A of Part 1)	£96	£120
Agricultural and Forestry buildings & operations (Class A of Part 16)	£96	£120
Demolition of buildings (Class B of Part 11)	£96	£120
Communications (Clas A of Part 16)	£462	£578
Amusement arcade or centre or casino to dwellinghouse (Class N Part 3)		£120 ; or £258 if it includes building operations in connection with the change of use
Commercial, business and service or betting office or pay day loan shop to mixed use (Class G of Part 3)		£120
Change of Use of a building and any land within its curtilage from an Agricultural Building to a State-Funded School (Class S of Part 3)	£96	£120
Agricultural buildings to a flexible commercial use (Class R of Part 3)		£120
Change of Use of a building and any land within its curtilage from an Agricultural Buildings to Dwellinghouses (Use Class 3) (Class Q of Part 3)		£120 ; or £258 if it includes building operations in connection with the change of use

<p>Commercial, business and service uses (Class E of Schedule 2) to dwellinghouses (Class MA of Part 3)</p>		<p>£125 for each proposed dwellinghouse</p>
<p>Launderette, betting office, pay day loan shop, hot food takeaway or mixed use of a dwelling with any of these uses to a dwellinghouse (Class M of Part 3)</p>		<p>£120; or £258 if it includes building operations in connection with the change of use</p>
<p>Change of Use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos (Sui Generis Uses) to Dwellinghouses (Use Class C3) (Class N of Part 3)</p>		<p>£120; or £258 if it includes building operations in connection with the change of use</p>
<p>Moveable structures for historic visitor attractions and listed pubs, restaurants etc. (Class BB of Part 4)</p>		<p>£120</p>
<p>Solar in a conservation area on a flat roof (Class A of Part 14)</p>		<p>£120</p>
<p>Solar in a conservation area when stand-alone nearer to highway than dwellinghouse or block of flats (Class B of Part 14) or non-domestic premises (Class K of Part 14)</p>		<p>£120</p>

Solar canopy on non-domestic off street parking (Class OA of Part 14)		£120
Temporary state-funded school on previously vacant commercial land (Class CA of Part 4)		£120
Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop (Class M of Part 7)		£120
Erection, extension or alteration of a university building (Class M of Part 7)		£120
Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that Use (Class E of Part 4)		£120
Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings (Class J(c) of Part 14)		£120

<p>Temporary recreational campsites (Class BC of Part 4)</p>		<p style="text-align: right;">£120</p>
<p>Change of use from hotel, residential institutions, secure residential institutions or commercial, business or service (Class E of Schedule 2) to state funded school (Class T of Part 3)</p>		<p style="text-align: right;">£120</p>

Reserved Matters		
Application for approval of reserved matters following outline approval	In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £462	In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £578
Approval/variation/discharge of condition		
Application for removal or variation of a condition following grant of planning permission	£234	£293
Request to discharge one or more planning conditions or for confirmation of compliance with one or more planning conditions. No charge is made for the following:- <ul style="list-style-type: none"> • Requests relating to Listed Building Consent • Requests relating to Tree Works Consent 	£34 per request for Householder otherwise £116 per request	£43 per request for Householder otherwise £145 per request
Application for a non-material amendment following a grant of planning permission or permission in principle		
Applications in respect of householder developments	£34	£43
Applications in respect of other developments	£234	£293
Hazardous substances consents		
For proposals involving the presence of a substance in excess of twice the controlled quantity	£400	£400
For applications where no one substance exceeds twice the controlled quantity	£250	£250
An application for the removal of conditions attached to a grant of consent or for the continuation of a consent upon partial change in ownership of the land	£200	£200
Certificates of Appropriate Alternative Development		
Applications in respect of certificates of appropriate alternative development	£234	£293

Concessions	
Please note: Not all concessions are valid for all application types. Upon receipt of your application, the local authority will check the fee is correct and if the concession is applicable	
Application types where no current fee is required:	
<ul style="list-style-type: none"> • Listed Building Consent • Planning applications for relevant demolition in a Conservation Area • Works to Trees covered by a Tree Preservation Order or in a Conservation Area • Hedgerow removal notice 	
Exemptions from payment (removed from legislation but remain valid as per below)	An application that is the first and only revision of a previous application of the same type, for development of the same character or description, on the same site (or part of that site), by the same applicant where it will be received by the Local Authority within 12 months of:
<ul style="list-style-type: none"> • the Local Authority receiving the previous application if it was withdrawn; or • the previous application being granted or refused; or • the determination period of the previous application expiring, where that application was validated, not determined, and then appealed on the grounds of non-determination. 	
and, in all cases, where that relevant 12-month period started no later than 5th December 2023.	
An application that is the first and only revision of a previous application, for display advertisement(s) of the same description, on the same site(s) or part(s) of the site(s), by the same applicant, where it will be received by the Local Authority within 12 months of:	
<ul style="list-style-type: none"> • the Local Authority receiving the previous application if it was withdrawn; or • the previous application being refused; 	
and, in all cases, where that relevant 12-month period started no later than 5th December 2023	
Exemptions from payment	
An application solely for the alteration or extension of an existing dwellinghouse; or works in the curtilage of an existing dwellinghouse (other than the erection of a dwellinghouse) for the purpose of providing:	
<ul style="list-style-type: none"> • Means of access to or within it for a disabled person who is resident in it, or is proposing to take up residence in it; or • Facilities designed to secure that person's greater safety, health or comfort. 	
An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted.	
If the application relates to an alternate use of buildings or land within the same Use Class that requires planning permission only by the requirements of a condition imposed on a permission granted or deemed to be granted under Part 3 of the Town and Country Planning Act 1990 (as amended).	
If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation.	
If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question.	
If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area	

If the application is for a Certificate of Lawfulness of Proposed Works to a listed building
If an application for planning permission (for which a fee is payable) being made by the same applicant on the same date for the same site, buildings, or land as the prior approval application (for larger home extensions, additional storeys on a home, or change of uses).
Reductions to payments and fees for cross boundary applications
If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings, then the fee is £578 .
If the application is being made on behalf of a parish or community council, then the fee is 50% (with the exception of submissions for discharge of conditions where the full fee is payable).
If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%.
In respect of reserved matters, you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £578 .
If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%.
If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others.
Fees for cross boundary applications
Where an application cross one or more local or district planning authorities.
<ul style="list-style-type: none"> • The amount due is usually 150% of the 'single' fee that would have been payable for the proposed development (as if there had only been one application to a single authority covering the entire site); unless • The 'total' fee (the sum total of each separately calculated fee for each part of the development within each authority's boundary) is smaller. In which case this 'total' fee is the fee due
In either case, the fee should be paid to the authority that contains the larger part of the application site within its boundary.

PART B - PLANNING DISCRETIONARY CHARGES

Newark and Sherwood’s Planning Development and Planning Policy business units produce a variety of documents, many of which can be obtained free of charge, however on occasion we may need to charge for our documents and discretionary services on a cost-recovery basis to enable them to continue to be provided.

Submission of Applications by Email or Paper

Most application forms are available via the Planning Portal find and download paper forms website. Only forms which are not available through the Planning Portal should be submitted by email or paper. Where an application can be submitted electronically but the applicant/agent chooses to not submit through the Planning Portal, an administrative charge will be levied.

Please note that applications submitted by email or paper take longer to process than those submitted via the Portal.

Fast Track Applications

The Council is trialling a Fast Track service for the administration and consideration of a number of applications. Note that the Fast Track Service will not affect the consideration of your application. The Fast Track service is available on the following application types and will be trialled for up to 6-months:

- advertisements;
- proposed lawful development certificates (LDC); and
- householder prior approvals.

This service guarantees you a decision notice in writing within a maximum of 5 working days of the conclusion of the statutory 21-day consultation period [where applicable and subject to bank holiday requirements] and subject to any referral of the application to Planning Committee. Referral will [likely] have the effect of delaying the determination of the application.

Each request will be individually assessed, and confirmation will be provided as to whether we can offer you the Fast Track service before we consider your application. We reserve the right to refuse requests subject to resources and availability.

Requests for the Fast Track service should be made prior to submitting the application, however if an application has already been submitted and you wish to opt for the Fast Track service, we will need to review at what stage the application is and confirm availability with the allocated officer.

Each request must include the following details: OR STATED AS PART OF THE DESCRIPTION AT THE TIME OF SUBMISSION. PLEASE NOTE THIS DESCRIPTION WILL BE REMOVED PRIOR TO NOTIFICATION AND CONSULTATION

- name, address, phone number and email address of applicant/agent
- site address and preferably site location plan identifying the site
- description of proposals
- clearly identify that the request is for the Fast Track service

Once a Fast Track service request has been accepted and the confirmation has been sent, the applicant or agent has 5 working days to submit the application and make the payment.

Please allow at least 24 hours for us to review service availability.

You should email the service at planning@newark-sherwooddc.gov.uk for the Fast Track service before submitting the application.

Fast track services and costs

The charges for fast-tracking these application types are:

Application Type	Fee (incl. VAT)
Major	£120
Non-Major	£75

Fast Track charges are payable in addition to the application fees payable under the Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012 (as amended).

Fast Track payments can only be made once we have received an application and should be received at the time of registration of the application.

All payments must be made by debit or credit card using our on-line service at <https://www.newark-sherwooddc.gov.uk/payments-to-the-council/> (available 24 hours a day, 365 days a year).

Pre Application Advice

Why Apply?

The pre-application phase of development management is part of a positive and proactive planning process. Engagement prior to a planning application being formally submitted can be critically important and should provide the applicant and the Council with the opportunity to gain a clear understanding of the objectives of and any constraints on development.

It also provides an opportunity for wider engagement, where appropriate, with other stakeholders, including the local community, which can deliver better outcomes for all parties.

We provide a comprehensive pre-application advice service. In order to provide a high quality and efficient service, which includes amongst other things consultation with key stakeholders, a service fee is required. Pre-application advice will:

- Identify and assess the prospective application against Council policies and standards;
- Where requested, arrange to attend a meeting with the prospective applicant (normally at the Council Offices);
- Where specialist advice is requested at a meeting, the necessary officers will attend subject to availability; and
- Provide a detailed written response in the context of the plans/information provided and meeting discussions which will include a list of supporting documents that would need to be submitted with any application to ensure that it is valid on receipt, a list of possible conditions that could be attached to any similar proposal if submitted (providing that the proposal would not be unacceptable), and details of any responses received from statutory and other consultees through the pre-application process.

Where follow up advice is sought, this must be made in writing and must include the original planning reference given by the Council and clear details of the additional advice being requested. Any such requests will be acknowledged in writing within 1 week. If you then wish to proceed, the fee must be paid in full prior to any advice being issued.

Qualification

Any views or opinions expressed are in good faith, without prejudice to the formal consideration of any planning application, which will be subject to formal public consultation (which will include the relevant Town or Parish Council) and ultimately decided by the Council.

It should be noted that subsequent alterations to legislation or local, regional and national policies might affect the advice given.

Processing of Planning Applications Submitted After Advice Sought

If you have any queries regarding our pre-application advice service please visit our website <https://www.newark-sherwooddc.gov.uk/pre-applicationadvice/> or contact us by email at planning@newark-sherwooddc.gov.uk or telephone 01636 650000.

The pre-application fees set out below do not include the cost of providing advice in relation to biodiversity net gain which, if required as part of either a development proposal or a landowner wishing to propose to use land for the sale of off-site biodiversity units within the District. These costs are set out below under 'Biodiversity Net Gain'.

Unless otherwise stated, the fees for this service are fixed and will include the following (charges are inclusive of VAT). Terms and conditions. Standard fees must be paid on submission of the request for advice.

Development Category	2023/24 Charge	2024/25 Charge
<p>CATEGORY A - PRE-APPLICATION ADVICE ON A DEVELOPMENT PROPOSAL New floor-space or change of use of 10,000 square metres or more (except where the proposal would provide 100 or more dwellings) or where the site area is 2 hectares or more. Development subject to an Environmental Impact Assessment (EIA).</p>	<p>Fixed charge of £1,650 - with an additional meeting if required.</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a greater amount of Officer input and/or review of statements by third parties to be agreed on a bespoke basis by the Business Manager, Planning Development</p>	<p>Fixed charge of £1,730 - with an additional meeting if required.</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings with the case officer and one letter. Schemes requiring a greater amount of Officer input and/or review of statements by third parties to be agreed on a bespoke basis by the Business Manager, Planning Development</p>
<p>CATEGORY B – LARGE SCALE MAJOR DEVELOPMENT Residential development of 100 or more or other major developments where the site area is 4 hectares or more.</p>	<p>£2,055</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings, other officers in attendance or review of statements by third parties a bespoke fee will be agreed.</p>	<p>£2,160</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings, other officers in attendance or review of statements by third parties a bespoke fee will be agreed.</p>
<p>CATEGORY C – MAJOR DEVELOPMENT Residential development of between 50 and 99 dwellings (inclusive) dwellings or other major developments where the site area is 0.5 hectares up to less than 4 hectares.</p>	<p>£1,555</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter. Where additional advice is required and/or review of statements by third parties a bespoke fee will be determined by the Business Manager - Planning Development.</p>	<p>£1,635</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter. Where additional advice is required and/or review of statements by third parties a bespoke fee will be determined by the Business Manager - Planning Development.</p>
<p>CATEGORY D – SMALL SCALE MAJOR DEVELOPMENT Residential development of between 11 and 49 dwellings (inclusive) dwellings or other major developments where the site area is 0.5 hectares up to less than 4 hectares.</p>	<p>£1,050</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter. Where additional advice is required and/or review of statements by third parties a bespoke fee will be determined by the Business Manager - Planning Development.</p>	<p>£1,100</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter. Where additional advice is required and/or review of statements by third parties a bespoke fee will be determined by the Business Manager - Planning Development.</p>

<p>CATEGORY E – SMALL SCALE OTHER DEVELOPMENT Examples include: Residential development of between 2 and 10 dwellings or where the site area is below 0.5 hectares.</p>	<p>£620 This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p>£650 This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>
<p>CATEGORY F – ALL OTHER DEVELOPMENT AND CONSENTS NOT WITHIN CATEGORIES A TO C BUT EXCLUDING HOUSEHOLDER DEVELOPMENT Examples include: 1 new dwelling. New floor space of less than 300 sqm or change of use (excluding change of use to 2 or more dwellings which falls within the above categories).</p>	<p>£220 This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p>£230 This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>
<p>CATEGORY G – WIND TURBINES</p>	<p>£1,370 This will cover a site visit, 2 hour meeting with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed by the Business Manager, Planning Development</p>	<p>£1,440 This will cover a site visit, and up to 2 1 hour meetings with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed by the Business Manager, Planning Development.</p>
<p>CATEGORY H – HOUSEHOLDER APPLICATIONS Works to a house or within its garden. (NB. a fee DOES NOT apply to Listed Buildings in domestic use, for maintenance and repair or thermal upgrading advice (unless part of a redevelopment proposal – see pre-application categories above), or if the building is identified as heritage at risk (e.g. if on a recognised heritage at risk register and/or in a Conservation Area at risk and the proposals would demonstrably contribute to reducing or removing heritage at risk).</p>	<p>£70 This will cover a site visit by the case officer and one letter.</p>	<p>£74 This will cover a site visit by the case officer and one letter.</p>
<p>CATEGORY I – ADVICE WHICH IS NOT COVERED BY ANY OF THE ABOVE CATEGORIES OR REQUIRES A FEE TO BE AGREED WITH THE BUSINESS MANAGER - PLANNING DEVELOPMENT</p>	<p>A bespoke fee will be agreed in advance based on the likely time taken, the level of experience of the Officer as well as other specialists required to provide any such advice.</p>	<p>A bespoke fee will be agreed in advance based on the likely time taken, the level of experience of the Officer as well as other specialists required to provide any such advice.</p>
<p>CATEGORY J - ADVICE ON PROPOSALS FOR WORKS TO TREES PROTECTED BY A TREE PRESERVATION ORDER OR WITHIN A CONSERVATION AREA</p>	<p>£80</p>	<p>£85</p>
<p>CATEGORY K - FOLLOW-UP ADVICE This is based on an amendment to the scheme in an attempt to make it acceptable but does not include complete alterations to developments that require e.g. reconsultation(s).</p>	<p>Half of the above fees for categories A to H. Category will be calculated on a bespoke basis.</p>	<p>Half of the above fees for categories A to H. Category will be calculated on a bespoke basis.</p>

<p>CATEGORY L - ANNUAL FEE FOR PRE-APPLICATION ADVICE FOR MAJOR LANDOWNERS</p>	<p>£4,720</p>	<p>£5,000</p> <p>This will cover up to 4 meetings per annum with an Officer and provide advice on day-to-day operational proposals associated with the land holding. Site visits will be undertaken throughout the year as required by the proposals being discussed. Written advice will be provided as required following the meetings. Excluded from this fee would be matters such as development proposals of land for major housing developments which would be subject to the fees in the schedule above.</p>
<p>CATEGORY M - PRE-APPLICATION PROPOSALS PRESENTED BY THE APPLICANT/DEVELOPER PRIOR TO SUBMISSION OF A PLANNING APPLICATION OR APPLICATIONS PRESENTED PRIOR TO DETERMINATION A few applications each year due to their scale and/or complex issues, for example, benefit from involving the community and Councillors. The case officer for these types of application will recommend to the developer/applicant that consultation is undertaken via a Developer Consultation Forum. The fee is in addition to the fee levels above.</p>	<p>£535 unless a Planning Performance Agreement has been entered into and includes this cost.</p>	<p>£560 unless a Planning Performance Agreement has been entered into and includes this cost.</p>
<p>CATEGORY N - EMPTY PROPERTIES (DWELLINGHOUSES) Available, at the discretion of the Council, to empty property owners who are working with the Council to bring their property back into habitable use.</p>	<p>NIL</p>	<p>NIL</p>
<p>CATEGORY O - VARIATIONS OR MODIFICATIONS TO A SECTION 106 PLANNING OBLIGATION Applicable when the variation or modification is not required following submission of a new planning application, i.e. those variations/modifications sought independently by a developer.</p>	<p>£110</p>	<p>£115</p>
<p>CATEGORY P – Listed Buildings and Conservation Areas For all proposals falling outside of Category H – Householder proposals. Development that requires listed building consent and/or planning permission for proposals that might affect the setting of a listed building and/or a conservation area or other type of recognised heritage asset. A fee DOES NOT apply to Listed Building projects comprising maintenance and repair advice unless part of a redevelopment proposal (see pre-application categories above), or if the building represents heritage at risk (e.g. if on a recognised heritage at risk register and/or is located within a Conservation Area at risk) and the proposals would demonstrably contribute to reducing or removing heritage at risk.</p>	<p>For explicit enabling development or heritage cross-subsidy projects, a meeting/consultation of no more than 1 hour will be provided free of charge. Thereafter, the fee to be paid will be dependent upon the amount of time that it will take to deal with the enquiry. Due to the bespoke nature of advice in relation to heritage assets, this will be calculated on a case-by-case basis. The fee will be advised and will be required to be paid prior to providing advice. The hourly rate will be those set out below. For heritage owners who are (a) on Universal Credit or similar; (b) owners of a High Street Heritage Action Zone (HAZ) scheme; or (c) owner of a Heritage at Risk property, advice will be provided without a charge. Evidence of Universal Credit (or similar) must be provided prior to a consultation/meeting.</p>	<p>For explicit enabling development or heritage cross-subsidy projects, a meeting/consultation of no more than 1 hour will be provided free of charge. Thereafter, the fee to be paid will be dependent upon the amount of time that it will take to deal with the enquiry. Due to the bespoke nature of advice in relation to heritage assets, this will be calculated on a case-by-case basis. The fee will be advised and will be required to be paid prior to providing advice. The hourly rate will be those set out below. For heritage owners who are (a) on Universal Credit or similar; (b) owners of a High Street Heritage Action Zone (HAZ) scheme; or (c) owner of a Heritage at Risk property, advice will be provided without a charge. Evidence of Universal Credit (or similar) must be provided prior to a consultation/meeting.</p>

<p>CATEGORY Q – Advice regarding Conditions on Applications Requiring Approval</p> <p>Conditions can often be attached to decision notices requiring further information to be submitted either prior to the commencement of development or during the construction of the development for approval by the Local Planning Authority. The Council is able to offer advice and clarification on what needs to be submitted in order for the condition to be considered favourably reducing the risk of the formal submission being refused. The rate charged will be dependent upon (a) the number of conditions; (b) the complexity of conditions; and (c) whether external advice [that is charged to the Council] is required.</p> <p>Please contact either the planning officer who dealt with your application to establish the cost for this service and/or email planning@newark-sherwooddc.gov.uk. You will be provided with the necessary information on how to pay for this service.</p>		<p>Based on the equivalent hourly rate (or part thereof) of the relevant officer dealing with the enquiry. Hourly rates are set out on the next page.</p>
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Where a fee has been submitted for advice without all other necessary information and the additional information is not received within 4 weeks of the original submission, the fee will be returned, less 5% or £5 administration cost, whichever is the greater.

Role	2023/24 Charge	2024/25 Charge per hour
Business Manager	£130	£137
Senior Planner / Planning Technical Support Manager/Ecologist	£90	£65
Tree/Landscape Officer	£83	£87
Conservation/Planning Officer	£77	£95
Infrastructure & Section 106 Officer	£74	£78
Trainee Planning Officer	£65	£68
Support Officer	£43	£45

Additional service	2023/24 Charge	2024/25 Charge
Confirmation that Permitted Development rights have not been removed Not all properties benefit from permitted development (PD) rights. PD rights may have been removed by condition either in the original permission or any subsequent permissions or due to a property being in a designated area for example covered by an Article 4 Direction. The planning history and constraints/designations of the site will be checked and a response provided within 10 working days.	Householder development £43 incl. VAT	Householder development £45 incl. VAT
Confirmation that a planning Enforcement Notice has been complied with (including Listed Building, Breach of Condition etc.) Enforcement Notices are issued with requirements that must be undertaken as well as timescales for compliance. Should confirmation be required that these requirements have been met, a history check and/or site visit will be undertaken. A response will be provided within 10 working days.	£125	£131
Storage of Advertisements removed from Land following failure to comply with the Advertisement Regulations. This fee is chargeable for any advertisement that is removed from Land by the Council and stored overnight. This charge is the fee payable per advertisement per night. Further information is provided within the Council's adopted Planning Enforcement Plan.	£20	£21

Invalid Planning Application and Pre Application Advice Charges

Applicants and Agents are encouraged to read the Validation guidance document which we have published on the Council's website <https://www.newark-sherwooddc.gov.uk/validationchecklists/> prior to submitting planning applications, as minor changes can happen between major revisions of the guidance. In order to reduce the costs associated with administering planning applications and pre-application advice we encourage quality submissions. The service has implemented a charge to recover the costs of handling invalid submissions, due to a high number of invalid applications being handled by the authority which are returned to customers. Following the first validation check, should an applicant or agent withdraw or fail to provide missing information within the relevant timescales as set out in the invalid letter, the service will mark the submission as closed and return any fees, less the cost shown below: (process cost-recovery):

- 10% of the fee, subject to a minimum of £210 for Major Developments*;
 - 10% of the fee, subject to a minimum of £52 for Minor Developments*;
 - 10% of the fee, subject to a minimum of £26 for Other Developments (includes Householders and those applications which do not fall within the major, minor or other categories)*.
 - 5% of the fee, subject to a minimum of £26 for pre-application advice
- *Applications submitted as a variation of condition will be subject to 10% of the fee

The major, minor and other categories of developments are those as set out within the Government's classification of development types (<https://www.gov.uk/government/publications/district-planning-matters-return-ps1-and-ps2>). What constitutes a major development is set out within the *Town and Country Planning (Development Management Procedure) (England) Order 2015 - Search (bing.com)*.

Fees for monitoring of planning obligations

We carefully monitor all Legal Agreements in a transparent manner to ensure that contributions are spent on their intended purpose and that the associated development contributes to the sustainability of the area.

Where schemes have been closely monitored the community contributions expected from the development have been secured. Additionally, the transaction stages become easier when confirmation has been sought that compliance has been made with the obligations.

The fees for monitoring of planning obligations are:

Obligations	2023/24 Charge	Criteria	Fee (inclusive of VAT)
Financial Obligations	£370	per obligation	390
Physical Obligation		per obligation	575
Biodiversity Net Gain	£1,350 per agreement	>10 ha	£3,420
		more than 5 and up to 10 ha	£3,325
		More than 1 and up to 5 ha	£3,040
		<1 ha	£2,945

Legal Agreements / S106 Planning Obligations	2023/24 Charge	2024/25 Charge
Request for confirmation of compliance with a legal agreement associated with a planning permission in relation to the sale of a property	£75	£80
Request for confirmation of compliance with a legal agreement associated with a planning permission in relation to the sale of a property where conformation requires background request.	£75 + £75 per hour for every additional hour spent on the research.	£80 + £80 per hour for every additional hour spent on the research.
Request for confirmation of compliance with a legal agreement associated with a planning permission through submission of details to demonstrate compliance where this is not specified in the legal agreement.	£100	£105
Request for confirmation of compliance with S106 Agreements through submission of details to comply or for subsequent requests to confirm requirements have been met.	£150	£157

Biodiversity Net Gain

Where development requires biodiversity net gain to be provided, the Council is able to provide advice to developers as part of pre-application engagement. Additionally, landowners looking to advance their land for off-site biodiversity units may wish to seek advice from the Council. The following charges will apply to such requests.

Services Provided		Fee (Inclusive of VAT)
Sites greater than 20 ha	This would cover a site visit, review of any available information (i.e., baseline habitats and condition assessments, proposed draft BNG strategy) up to three 1-hour meetings with the Biodiversity and Ecology Lead Officer. Complex schemes requiring a greater amount of Lead Officer input to be agreed on a bespoke basis by the Business Manager (Planning Development)	Fixed charge of £2,000*
Sites more than 10 and up to 20 ha	This would cover a site visit, review of BNG documentation (e.g. ., baseline habitats and condition assessments, proposed draft BNG strategy, draft Habitat Management and Monitoring Plan, draft Biodiversity Gain Plan) up to three 1-hour meetings with the Biodiversity and Ecology Lead Officer. Complex schemes requiring a greater amount of Lead Officer input to be agreed on a bespoke basis by the Business Manager (Planning Development)	Fixed charge of £1,700
Sites more than 5 and up to 10 ha	This would cover a site visit, review of BNG documentation (e.g. ., baseline habitats and condition assessments, proposed draft BNG strategy, draft Habitat Management and Monitoring Plan, draft Biodiversity Gain Plan) up to three 1-hour meetings with the Biodiversity and Ecology Lead Officer. Complex schemes requiring a greater amount of Lead Officer input to be agreed on a bespoke basis by the Business Manager (Planning Development)	Fixed charge of £1,450
Sites <5ha	This would cover a site visit, review of BNG documentation (e.g. ., baseline habitats and condition assessments, proposed draft BNG strategy, draft Habitat Management and Monitoring Plan, draft Biodiversity Gain Plan) up to two 1-hour meetings with the Biodiversity and Ecology Lead Officer.	Fixed charge of £1,150

HABITAT BANKS. (Providers of off-site biodiversity units) This would cover a site visit, review of any available information (i.e., baseline habitats and condition assessments, proposed habitats, outline management proposals) up to three 1-hour meetings with the Biodiversity and Ecology Lead Officer. *Complex schemes requiring a greater amount of Lead Officer input to be agreed on a bespoke basis by the Business Manager (Planning Development):	>20 ha	£2,000.00*
	more than 10 and up to 20 ha	£1,700.00
	more than 5 and up to 10 ha	£1,450.00
	<5 ha	£1,150.00

Community Infrastructure Levy (CIL)

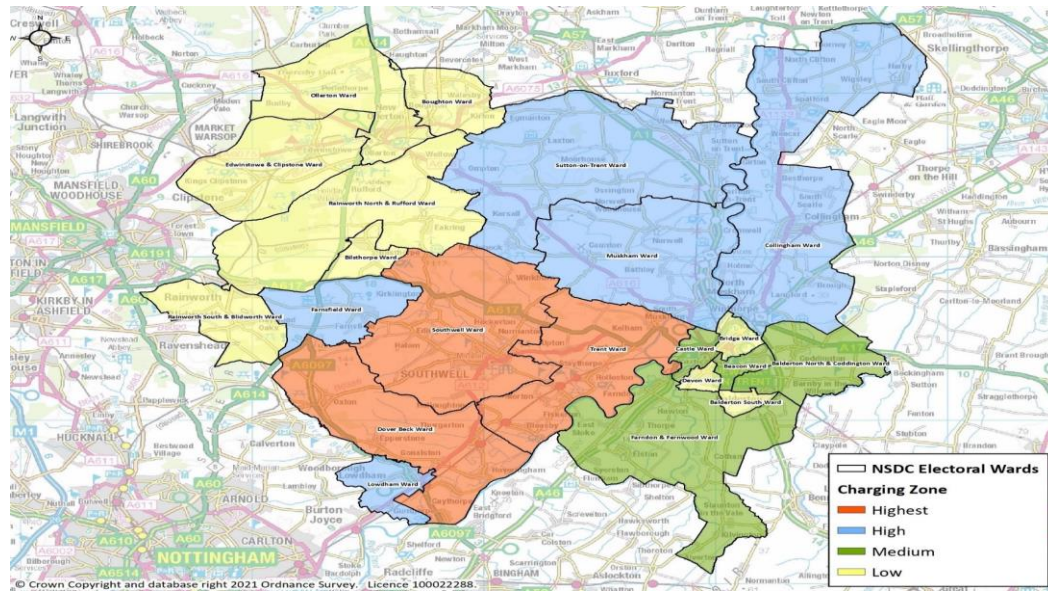
Development which creates new floorspace may be liable to pay CIL. This relates to full and reserved matters planning applications and Certificates of Lawfulness. This also includes development permitted by way of general consent (development which does not require submission of a planning application).

CIL is charged in pounds per square metre on net additional increase in internal floor space for qualifying development, in accordance with the provisions of the CIL Regulations 2010 (as amended).

It is the responsibility of the applicant to ensure that they comply with the CIL Regulations, including understanding how the CIL Regulations apply to a specific development proposal and submitting all relevant information. Further information, including our CIL Charging Schedule can be found on our website at <https://www.newark-sherwooddc.gov.uk/cil/>

Development Type	Cost per Square Metre	
	2023/24 Charge	2024/25 Charge
Commercial		
Non-residential uses (except retail)	£0	£0
Retail (A1-A5)	£100	£100
Residential		
Apartments (All Zones)	£0	£0
Housing Low Zone 1	£0	£0
Housing Medium Zone 2	£45	£45
Housing High Zone 3	£70	£70
Housing Very High Zone 4	£100	£100

Community Infrastructure Levy Zones - Residential



Policy Documents

Electronic pdf based documents can normally be obtained free from our website.

Document name	2023/24 Charge	2024/25 Charge (inclusive of VAT)
Amended Core Strategy (Adopted March 2019)	£15	£15
Allocations & Development Management DPD	£15	£15
Policies Map (also known as the Proposals Map)	£22	£22
Supplementary Planning Documents and Statement of Community Involvement	No Charge	No Charge

PART C - LAND CHARGES

Types of searches

Form LLC1

Form LLC1 consists of a search of the local land charges register and reveals if there are any outstanding charges such as financial ones where money is owed to the council when work has been carried out on the property or land.

It will also tell you if, for example, the property is a listed building, in a conservation or smoke control zone, conditional planning applications as well as if any trees on the property are protected by tree preservation orders.

We joined the digital Local Land Charges service managed by HM Land Registry (HMLR) in October 2021 and that service now provides LLC1 search responses. You can access HMLR new digital service through your portal account, Business Gateway or on GOV.UK.

Form CON29 and CON290

Form Con29 is a questionnaire and contains a series of standard questions covering information from various council departments. It contains Part 1 standard questions, known as Con29(R) revealing any road proposals or schemes, compulsory purchase orders, enforcement actions, building regulations or planning applications and formal/informal notices.

Con290 contains a series of further, optional questions and may be submitted as stand alone or with Con29. As with CON29, the questions cover various information from various council departments, including for example Houses in Multiple Occupation, Noise Abatement and Hazardous Substance Consents.

Most searches consist of both LLC1 and Con29, often referred to as a full search.

Type of Search Act or Order	Type of Search Relevant Act or Order	2023/24 Charge	2024/25 Charge (inc VAT)
CON29 Residential Searches	<i>Local Land Charges Act 1975</i>	£112 incl. VAT	£127
CON29 Commercial Searches	<i>Local Land Charges Act 1975</i>	£148 incl. VAT	£164
Optional Question Q22.1(common land/commons green) & 22.2 (obtaining register and inspecting it)	<i>Form CON290 Enquiry 22 Common Lands & Village Greens Q22 (Q22.1 to Q22.3) - includes NSDC fee plus NCC recharge</i>	£50 incl. VAT	£60

<p>CON29 O - optional questions (excludes requests for Q22)</p> <p>There is no charge for answering Q21 as we simply advise of the organisation(s) you should contact for further details</p>	<p><i>Form CON29O cost for each question (Enquiries Q4 to Q21). There is no charge for answering Q21 as we simply advise of the organisation/s you should contact for further details.</i></p>	<p>£14 incl. VAT</p>	<p>£15</p>
Solicitor's Individual Questions	<i>Local Land Charges Act 1975</i>	£25 incl. VAT	£26.50
Additional Parcels - CON29 (additional cost to CON29 Commercial and Residential Search)	<i>Local Land Charges Act 1975</i>	£13 incl. VAT	£14
Light Obstruction Notice – Registration Fee	<i>Rights of Light Act 1959</i>	£95 incl. VAT	£100
Charge for withdrawn Con29 search (residential or commercial) - applicable when answering requests have been dispatched to external answering organisations excluding Q22 (Q22.1 to Q22.3).		£71.00	£80
Charge for withdrawn Con29 search (residential or commercial) - applicable when answering requests have been dispatched to external answering organisations including Q22 (Q22.1 to Q22.3)		£114	£140
Charge for withdrawn request for Q22 (Q22.1 to Q22.3) only - if not issued to external answering organisations		New	£8

CON29 Individual Requests	Residential 2023/24 Charge	Commercial 2023/24 Charge (includes VAT)	Residential 2024/25 Charge	Commercial 2024/25 Charge (includes VAT)
1.1 a-i	£19.97	£33.14	£21.00	£35.00
1.1 j-l	£13.67	£21.86	£14.50	£23.00
1.2	£9.39	£9.39	£10.00	£10.00
3.1	£3.02	£3.02	£3.50	£3.50
3.3	£3.97	£6.24	£4.50	£6.50
3.7	£3.97	£6.24	£4.50	£6.50
3.8	£3.02	£3.02	£3.50	£3.50
3.9	£3.02	£3.02	£3.50	£3.50
3.1	£11.59	£11.59	£13.00	£13.00
3.11	£3.02	£3.02	£3.50	£3.50
3.12	£6.11	£8.82	£6.50	£9.50
3.13	£3.97	£6.24	£4.50	£6.50
3.14	£3.97	£6.24	£4.50	£6.50
3.15	£7.18	£8.69	£7.50	£9.00

Notes:

1. The service is unable to provide a refund if a request for Q22 (Q22.1 to Q22.3) only has been issued to external answering organisations to complete.
2. Copy of documents - please refer to 'Part E - Departmental Service Charges'.
3. Should the search extent area exceed 2 square kilometres, additional charges may be incurred. The service will inform customers at the time of receipt and no further works will be undertaken until confirmation of additional charge agreed.

PART D - STREET NAMING & NUMBERING

The following fee schedule is relevant to developers, and people requesting the following, to cover amendments to approve street naming schemes and the notification of changes for:

- Amendments to any approved naming schemes that have to be altered due to the developer making amendments. The charge is issued to developers and is applied for alterations received after the approved scheme has been issued;
- House owners that wish to name, or alter the name, of their house; and
- Renaming and/or renumbering of an existing street.

(Charges are not subject to VAT)

Service	2023/24 Charge	2024/25 Charge
Adding or amending a name or re-numbering an existing individual property, including notification to external organisations	£33	£34.50
Amendment to approved/existing naming and numbering scheme due to change in plot numbers, or plot positions, including notification	£97 admin fee plus £33 per plot* requiring renumbering/naming	£102 admin fee plus £35 per plot* requiring renumbering/naming
Amendment to approved naming and numbering scheme due to change in approved street name (after consultation)	£97 admin fee plus £33 per property for up to 10 properties £16 for every additional property thereafter	£102 admin fee plus £35 per property for up to 10 properties £17 for every additional property thereafter
Rename or numbering of street including notification	£97 admin fee plus £33 per property for up to 10 properties affected by change £16 for every additional property thereafter affected by change	£102 admin fee plus £35 per property for up to 10 properties affected by change £17 for every additional property thereafter affected by change
Resubmission of renaming or numbering of street including notification following objection	£0	No Charge
Providing written confirmation of a single postal address	£27	£28.50

*Includes naming of a building and all affected properties (e.g. block of flats)

Terms and Conditions:

1. All requests must be completed on the appropriate form which is available on our website at <https://www.newark-sherwooddc.gov.uk/streetname/> or from Customer Services.
2. All fees must be paid prior to notification and/or written confirmation being issued.
3. Should the requestor only wish to be issued with new street names and numbers, this service is provided free of charge.
4. Postal codes remain the responsibility of Royal Mail.
5. Newark and Sherwood District Council can only issue street naming and numbering schemes contained within the district boundary.
6. All street naming and numbering schemes will be issued in accordance with Newark and Sherwood District Council's Street Naming and Numbering Guidance and Policy
7. Any queries or complaints should be directed through the Corporate Customer Feedback Procedure.

PART E - DEPARTMENTAL SERVICE CHARGES

The charges listed below are based on cost recovery only. Therefore, if a matter subsequently transpires to be particularly complex and time consuming, the Council reserves the right to request additional payment based on an hourly charge as set out in Part B- Discretionary Charges. The charge will be dependent on the qualification of the officer undertaking the task. We recommend, where possible, that we provide these documents electronically rather than hard copy. **Electronic copies will be available free of charge via our website.**

Copying Charges		
All costs are without VAT - The sum payable will therefore subject to the addition of VAT		
Service	Fee 2023/24 Charge	Fee 2024/25 Charge
Copy of a Planning Decision notice 2003 onwards	£10	£11
Copy of a Planning Decision notice prior to 2003	£25	£26
Copies of TPOs, Enforcement Notices and Legal Agreements	£10	£11
Copies of any other documents		
Black and white copy (A4)	£0.10 - With a minimum charge of £5.00	£0.15 - With a minimum charge of £5.00
Black and white copy (A3)	£0.20 - With a minimum charge of £5.00	£0.25 - With a minimum charge of £5.00
Black and white copy (A2)	£1.00 - With a minimum charge of £5.00	£1.10 - With a minimum charge of £5.00
Black and white copy (A1)	£2.00 - With a minimum charge of £5.00	£2.25 - With a minimum charge of £5.00
Black and white copy (A0)	£4.00 - With a minimum charge of £5.00	£4.25 - With a minimum charge of £5.00
Colour copying (A4)	£0.20 - With a minimum charge of £5.00	£0.25 - With a minimum charge of £5.00
Colour copying (A3)	£0.40 - With a minimum charge of £5.00	£0.50 -- With a minimum charge of £5.00
Colour copying (A2 and larger)	We do not have the facilities to provide colour copies at A2 or larger.	We do not have the facilities to provide colour copies at A2 or larger.

We aim to provide a response within 10 working days unless a large number of documents are requested or require extracting. In these cases, where the information is likely to take over one hour to provide, the Council will only provide the information by post. The information will be sent within 20 working days of a request. Post and packaging will be charged at cost. The requestor will be informed of a charge before an officer undertakes any of the above and payment must be received before the information can be provided to them.

We will also work with you to look at other ways of providing the information so that the request falls below the appropriate limit (and can therefore be provided free of charge) and where possible, in the case of publications, many are published on our website for you to download or available in a format to email. This approach means that we can be transparent and as consistent as possible in the way we handle requests for information and subsequent copying and how and when we charge

This document has aimed to provide clear and transparent cost for undertaking certain aspects of work that are received by the Planning Development and Planning Policy teams most frequently. However, there will be instances where requests are made for work on an ad-hoc basis or, for example, pre-application advice is needed on a bespoke basis. In such instances, the following fee structure will be used. If more than one officer is required to respond to the enquiry, the time for each officer will need to be paid.

If you would like any further information, please contact us:

- Email: planning@newark-sherwooddc.gov.uk
- Telephone: 01636 650000
- Website: <https://www.newark-sherwooddc.gov.uk/contactus/>

HERITAGE & CULTURE*(The charges below are subject to VAT)*

	2023/24 Charge	2024/25 Charge
Theatre Hire:		
<u>With Stage & Dressing Rooms as Equipped</u>		
<u>Full Theatre: 602 Seats</u>		
Per day with one performance - week days Commercial Hire	£1,908 (£1,590 + VAT)	£1,908 (£1,590 + VAT)
Per day with one performance - weekends Commercial Hire	£2,544 (£2,120 + VAT)	£2,544 (£2,120 + VAT)
Per day with two performances - weekdays Commercial Hire	£3,498 (£2,915 + VAT)	£3,498 (£2,915 + VAT)
Per day with two performances - weekends Commercial Hire	£4140 (£3,450 + VAT)	£4140 (£3,450 + VAT)
Week Hire: Monday-Saturday	£11,772 (£9,810 + VAT)	£11,772 (£9,810 + VAT)

Non-Profit Making/Charity/Local		
Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)		
Current Stalls - only hirers to be phased into new pricing structure over two years		
There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.		
Per day with one performance - weekdays Non Profit Making/Charity/Voluntary	£1,284 (£1,070 + VAT)	£1,284 (£1,070 + VAT)
Per day with one performance - weekends Non Profit Making/Charity/Voluntary	£1,896 (£1,580 + VAT)	£1,896 (£1,580 + VAT)
Per day with two performances - weekdays Non Profit Making/Charity/Voluntary	£1,956 (£1,630 + VAT)	£1,956 (£1,630 + VAT)
Per day with two performances - weekends Non Profit Making/Charity/Voluntary	£2,568 (£2,140 + VAT)	£2,568 (£2,140 + VAT)
Conference: Full Theatre (Staffing, technical equipment and catering costs on application)	£2,568 (£2,140 + VAT)	£2,568 (£2,140 + VAT)

Theatre Hire : Supplementary Charges Per Hour (not including staffing)		
Technical/Dress:		
Commercial Hires	£97.80 (£81.50 + VAT)	£97.80 (£81.50 + VAT)
Non Profit Making/Charity/Voluntary	£80.40 (£67.00 + VAT)	£80.40 (£67.00 + VAT)
General Rehearsals: (No lights)		
Commercial Hires	£82.80 (£69.00 + VAT)	£82.80 (£69.00 + VAT)
Non Profit Making/Charity/Voluntary	£67.80 (£56.50 + VAT)	£67.80 (£56.50 + VAT)
Get In/Fit Up/Get Out		
Commercial Hires	£28.20 (£23.50 + VAT)	£28.20 (£23.50 + VAT)
Non Profit Making/Charity/Voluntary	£24.00 (£20.00 + VAT)	£24.00 (£20.00 + VAT)

Staffing Recharges: per hour		
Technical Manager - weekdays*	£42.00 (£35.00 + VAT)	£42.00 (£35.00 + VAT)
Technical Manager - weekends**	£48.00 (£40.00 + VAT)	£48.00 (£40.00 + VAT)
Technical Officer - weekdays*	£32.40 (£27.00 + VAT)	£32.40 (£27.00 + VAT)
Technical Officer - weekends**	£37.20 (£31.00 + VAT)	£37.20 (£31.00 + VAT)
Technical Assistant - weekdays*	£22.80 (£19.00 + VAT)	£22.80 (£19.00 + VAT)
Technical Assistant - weekends**	£27.60 (£23.00 + VAT)	£27.60 (£23.00 + VAT)
* Plus 20% on all rates for hours worked between 23:30 and 06:00 hours		
** Plus 20% on all rates for hours worked between 23:30 and 06:00 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 23:30 and 06:00 hours		
Ticket Handling Fee		
Per Ticket - applicable to all professional productions	£1.50 (£1.25 + VAT)	£2.00 (£1.67 + VAT)
Per Ticket - applicable to all amateur productions, dependent on overall ticket price	50p - £1.50 (41.67p - £1.25 + VAT)	50p - £2.00 (41.67p - £1.67 + VAT)
Palace Membership Scheme <i>(Charges not subject to VAT)</i>		
Single membership	£11.00	£11.00
Couple's membership	£18.50	£18.50
Junior membership	£8.00	£8.00
Family membership	£30.00	£30.00

National Civil War Centre – Newark Museum			
Proposed Ticket Types	Notes	2023/24 Charge	2024/25 Charge
Day Tickets			
Adult	Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness	£8.00	£8.00
Concession		£7.00	£7.00
Children 5-16		£4.00	N/A (using new price type)
Children under 5		Free	Free
NEW: Young Person (age 5-24)		N/A	£4.00
Family (up to 5)		£20.00	£20.00
Annual Pass - Adult		£15.95	£15.95
Annual Pass - Concession		£13.95	£13.95
Annual Pass - Children		£7.95	£7.95

Groups			
Group Visit (10 or more paying)	Flexibility for further discount to large groups and commercial operators in order to encourage larger and repeat bookings and capture a growth market	10% discount	10% discount
After-hours Evening Guided Visit: Minimum of 15 persons, must be booked at least four weeks in advance	90 min visit between the hours of 5pm and 9pm.	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)
Object Handling Session (on top of day group rate) This is for groups who are looking for a hands-on experience.		£5/head, min 10, max per session 20	£5/head, min 10, max per session 20
Volunteer-led Town/Civil War Tour		£5 adult, £3 child	£5 adult, £3 child
Commercial: Town Tour	All to NSDC	£6/head	£6/head
Commercial: Castle Tour	£4 to go to the castle, £2 to NCWC	£6/head	N/A
Commercial: Church Tour	£4 to go to the church, £2 to NCWC	£6/head	N/A
Coach Parking @ Lorry Park	FOC	FOC	N/A

Miscellaneous Charges

(Charges subject to VAT, unless otherwise stated)

	Notes	2023/24 Charge	2024/25 Charge
After Dinner speaking	Original rate set to raise awareness of NCWC in opening year. Benchmarked against other history experts/speakers	£198 plus travel expenses (£165 + VAT)	£198 plus travel expenses (£165 + VAT)
Room Hire	<p>AV Equipment included (projector, screen and lectern).</p> <p>There is an element of flexibility built into the fees and charges for all hires allowing discretion to offer a further reduction to community groups at a time when the space would not otherwise be in use, but mindful that our costs and a profit must be covered.</p> <p>Discounts may also be offered for multi-space bookings in order to develop bespoke, commercial package hires, eg for large scale conferences that also include the theatre auditorium.</p>		

<p>Community Space</p>	<p>Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing</p>	<p><u>Community Hire:</u> From £0/hr (limited hours)</p> <p><u>Charity:</u> From £24/hr (£20 + VAT)</p> <p><u>Educational/ Training/Meeting:</u> From £30/hr (£25 + VAT)</p> <p><u>Event Rate:</u> £44.40 - £62.40/hr (£37 - £52 + VAT)</p>	<p><u>Community Hire:</u> From £0/hr (limited hours)</p> <p><u>Charity:</u> From £24/hr (£20 + VAT)</p> <p><u>Educational/ Training/Meeting:</u> From £30/hr (£25 + VAT)</p> <p><u>Event Rate:</u> £44.40 - £62.40/hr (£37 - £52 + VAT)</p>
<p>Byron Room</p>	<p>Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing.</p>	<p><u>Community Hire:</u> From £0/hr (limited hours)</p> <p><u>Charity:</u> From £24/hr (£20 + VAT)</p> <p><u>Educational/ Training/Meeting:</u> From £30/hr (£25 + VAT)</p> <p><u>Event Rate:</u> £44.40 - £62.40/hr (£37 - £52 + VAT)</p>	<p><u>Community Hire:</u> From £0/hr (limited hours)</p> <p><u>Charity:</u> From £24/hr (£20 + VAT)</p> <p><u>Educational/ Training/Meeting:</u> From £30/hr (£25 + VAT)</p> <p><u>Event Rate:</u> £44.40 - £62.40/hr (£37 - £52 + VAT)</p>
<p>Workshop <i>(Charges are not subject to VAT)</i></p>	<p>Charge based on self-serviced hire. The price will increase by 20% to cover VAT applicable to hire where services are required.</p>	<p>£15.50 - £25</p>	<p>£15.50 - £25</p>

<p>Tudor Hall</p>	<p>New proposed structure to ensure ability to remain competitive and create a bespoke hire dependent on the client's needs, whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing</p>	<p><u>Hourly rate:</u> £102, max 3 hr hire (£85 + VAT)</p> <p><u>Day rate for meetings:</u> Charity/Community £474 (£395 + VAT)</p> <p>Corporate £714 (£595 + VAT)</p> <p><u>Event rate:</u> £954 - £1,560 (£795 - £1,300 + VAT)</p>	<p><u>Hourly rate:</u> £102, max 3 hr hire (£85 + VAT)</p> <p><u>Day rate for meetings:</u> Charity/Community £474 (£395 + VAT)</p> <p>Corporate £714 (£595 + VAT)</p> <p><u>Event rate:</u> £954 - £1,560 (£795 - £1,300 + VAT)</p>
<p>Hire a costumed performer</p>		<p>£110/evening</p>	<p>N/A</p>

Hire Location	Additional Information	2023/24 Charge	2024/25 Charge
In Hours – Guided tours	Occupancy: Max. 25 people	£6/head, minimum 15, max 25	£6/head, minimum 15, max 25
Workshops	To be paid in advance when booking	Price by request	Price by request
Photocopying		£1 A4 £1.50 A3	£1 A4 £1.50 A3
Scan Orders	This price includes VAT. Postage is extra.	£7.50 £8.50 £11.00	£7.50 £8.50 £11.00
Microfiche Copies		£20.00 plus £10.00 admin	£20.00 plus £10.00 admin
Own Camera	It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.	£10.00 – reflects time processing charges	£10.00 – reflects time processing charges
Digital reprographics (on plain paper, glossy photo paper, CD or by e mail attachment – please specify	Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.	£16.00 – reflects time processing charges	£16.00 – reflects time processing charges

<p>Publication</p>	<p>There will be no charge for visitors taking photographs on the museum premises, so long as the images produced are for their own personal use and not intended for publication.</p> <p>Cost per image is based on one use only. Two uses will attract two charges per image. Three uses will attract three charges per image. For example, one use is display, two uses is display and publication (book), three uses is display, publication (book) and leaflet.</p>	<p>Commercial Organisations (Newspapers, Journals, magazines, TV, etc.): £150.00 - per image</p> <p>Local Authority, Voluntary or Charitable Organisations: £25.00 - per image</p> <p>Corporate Products (annual reports, TV): £150.00 - per image</p> <p>Commercial products (cards, calendars, jigsaws etc.): £150.00 - per image</p>	<p>Commercial Organisations (Newspapers, Journals, magazines, TV, etc.): £150.00 - per image</p> <p>Local Authority, Voluntary or Charitable Organisations: £25.00 - per image</p> <p>Corporate Products (annual reports, TV): £150.00 - per image</p> <p>Commercial products (cards, calendars, jigsaws etc.): £150.00 - per image</p>
<p>Long Term Archaeological Storage at Museum Resource Centre</p>	<p>Cost is based on English Heritage Calculations. One off fees.</p>	<p>£250 per box</p>	<p>£250 per box</p>

Other Income (Charges are inclusive of VAT)	Additional Information	2023/24 Charge	2024/25 Charge
Loans Box Fines	Late return of boxes	£16.50	£16.50
Out of District Schools Travel Expenses	Flat fee	Price by request - We will consider outreach for schools on a case by case basis and price accordingly.	Price by request - We will consider outreach for schools on a case by case basis and price accordingly.
Discovery box – Cost per hire	Loan period is 2 weeks – fines for late returns	£25 per box for two weeks	£25 per box for two weeks
Education programme at NCWC	<p>To be paid on day of visit by cash/cheque/card or by invoice</p> <p>Option to build bespoke package on request, price according to resource allocation and timescales.</p> <p>KS5, HE and FE students to reflect bespoke nature of events and level of expertise required.</p>	<p><u>KS1-KS3 students</u> One facilitated activity, one self-led activity: £4.50 per head - Half day (2 - 2.5 hr) visit</p> <p>One facilitated activity, two self-led activities: £7 per head - Full day visit</p> <p>Two facilitated activities, one self-led activity: £6.00 per head for half day visit</p> <p><u>KS5, FE and HE</u> £8 per head full day visit</p>	<p><u>KS1-KS3 students</u> Two facilitated activities £4.50 per head - Half day (2 - 2.5 hr) visit</p> <p>Three facilitated activities £7 per head - Full day visit</p> <p>Four Facilitated activities £8 per head -Full day visit</p> <p><u>KS5, FE and HE</u> £7-8 per head full day visit</p>

NEWARK CASTLE

(Charges are inclusive of VAT where applicable)

Purpose		2023/24 Charge	2024/25 Charge
Guided Tours	Adult	£6.00	£6.00
	Senior	£5.00	£5.00
	Child	£3.00	£3.00
	Family	£16.00	£16.00
	Private, Out of Hours, Subject Specialist Tours (per person)	£10 - £15	N/A
	Ghost Tour Commercial Hire	* see events below	N/A
Hire of Gardens	Charity	£250 plus staffing, security and other ancillary charges	£212.50-£425.00 per day depending on staffing levels required
Hire of Gardens	Commercial	£830 per day	£850 per day
Hire of Castle	For Events	£50 - £110 per hour plus staffing, security and other aciliary charges (dependant on number of spaces required)	£50 - £110 per hour plus staffing, security and other aciliary charges (dependant on number of spaces required)

Hire of Gardens for weddings <i>Additional charges may apply for equipment hire where necessary</i>	Bandstand October - March	£500 (Mon - Thurs) £550 (Fri & Sun) £600 (Sat)	£550 (Mon - Thurs) £600 (Fri & Sun) £650 (Sat)
	Bandstand April - September	£550 (Mon - Thurs) £600 (Fri & Sun) £650 (Sat)	£600 (Mon - Thurs) £650 (Fri & Sun) £750 (Sat)
	Undercroft October - March	£600.00 (Mon - Thurs) £658 (Fri & Sun) £715.00 (Sat)	£700.00 (Mon - Thurs) £758 (Fri & Sun) £815.00 (Sat)
	Undercroft April - September	£658.00 (Mon - Thurs) £715.00 (Fri & Sun) £775.00 (Sat)	£758.00 (Mon - Thurs) £815.00 (Fri & Sun) £875.00 (Sat)
Education programme <i>(prices will be uplifted dependant on development of professional service and associated resources)</i>	Half day visit per head	£3.25 - £5.00	£3.25 - £5.00
	Full day visit per head	£4.50 - £7.50	£4.50 - £7.50
Charity/Local			
Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)			
Current Stalls - only hirers to be phased into new pricing structure over two years			
There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.			
Use of Castle for commercial photography/filming		£0.00	£0.00
Use of Castle Gardens for wedding photographs - professional photographers only		£0.00	£0.00

GAMBLING ACT 2005 (STATUTORY)

(Charges are inclusive of VAT where applicable)

Permit		2023/24 Charge	2024/25 Charge
Family Entertainment Centre	Transitional	£100.00	£100.00
	New	£300.00	£300.00
	Renewal	£300.00	£300.00
	Change of Name	£25.00	£25.00
	Copy Permit	£15.00	£15.00
Prize Gaming Permits	Transitional	£100.00	£100.00
	New	£300.00	£300.00
	Renewal	£300.00	£300.00
	Change of Name	£25.00	£25.00
	Copy Permit	£15.00	£15.00
Gaming Machines in Alcohol Licensed Premises	Notification of up to 2 machines	£50.00	£50.00
	Gaming machine permit for more than 2 - existing operator	£100.00	£100.00
	Gaming machine permit for more than 2 - new operator	£150.00	£150.00
	Variation (number of category)	£100.00	£100.00
	Transfer	£25.00	£25.00
	Annual fee	£50.00	£50.00
	Change of name	£25.00	£25.00
	Copy of permit	£15.00	£15.00
Club Gaming and Club Machine Permits	Existing Operators (transition)	£100.00	£100.00
	New Application	£200.00	£200.00
	Renewal	£200.00	£200.00
	Variation	£100.00	£100.00
	Annual Fee	£50.00	£50.00
	Copy of Permit	£15.00	£15.00
Temporary use notice		£100.00	£100.00
Small society Lottery	Exempt Lotteries – Registration Fee	£40.00	£40.00
	Exempt Lotteries – Annual Fee	£20.00	£20.00

Agenda Page 92

GAMBLING ACT 2005 (DISCRETIONARY)

These fees are set at the discretion of the local Authority within a framework on minimum and maximums set in statutory regulations

(Charges are inclusive of VAT where applicable)

Activity	Application type	2023/24 Charge	2024/25 Charge
BINGO	New application	£1,260.00	£1,260.00
	Application for reinstatement of licence	£840.00	£880.00
	Application for provisional statement	£1,260.00	£1,320.00
	Application to convert provisional statement	£680.00	£710.00
	Application to Vary licence	£1,050.00	£1,100.00
	Application to transfer licence	£160.00	£170.00
	Notification of Change	£65.00	£50.00
	Copy of Licence	£60.00	£30.00
	Annual Fee	£540.00	£570.00
ADULT GAMING CENTRE	New application	£1,260.00	£1,000.00
	Application for reinstatement of licence	£840.00	£880.00
	Application for provisional statement	£1,260.00	£1,260.00
	Application to convert provisional statement	£680.00	£710.00
	Application to Vary licence	£1,050.00	£1,000.00
	Application to transfer licence	£160.00	£170.00
	Notification of Change	£65.00	£50.00
	Copy of Licence	£65.00	£30.00
ADULT GAMING CENTRE	Annual Fee	£540.00	£570.00
FAMILY ENTERTAINMENT CENTRE	New application	£950.00	£1,000.00
	Application for reinstatement of licence	£500.00	£530.00
	Application for provisional statement	£1,200.00	£1,260.00
	Application to convert provisional statement	£650.00	£680.00
	Application to Vary licence	£830.00	£870.00
	Application to transfer licence	£100.00	£110.00
	Notification of Change	£60.00	£50.00
	Copy of Licence	£50.00	£30.00
	Annual Fee	£540.00	£570.00

Agenda Page 93

BETTING PREMISES (excl. tracks)	New application	£1,000.00	£1,050.00
	Application for reinstatement of licence	£800.00	£840.00
	Application for provisional statement	£1,200.00	£1,260.00
	Application to convert provisional statement	£650.00	£680.00
	Application to Vary licence	£1,100.00	£1,000.00
	Application to transfer licence	£150.00	£160.00
	Notification of Change	£60.00	£50.00
	Copy of Licence	£50.00	£30.00
BETTING ON TRACK	Annual Fee	£540.00	£570.00
	New application	£1,000.00	£1,050.00
	Application for reinstatement of licence	£800.00	£840.00
BETTING ON TRACK	Application for provisional statement	£1,200.00	£1,260.00
	Application to convert provisional statement	£650.00	£680.00
	Application to Vary licence	£1,100.00	£1,160.00
	Application to transfer licence	£150.00	£160.00
	Notification of Change	£60.00	£50.00
	Copy of Licence	£50.00	£30.00
	Annual Fee	£540.00	£570.00

LICENSING*(Charges are inclusive of VAT where applicable)*

Relevant Act or Order*		Duration	2023/24 Charge	2024/25 Charge
1. Hypnotism - Grant	Ref 001	Occasional for specific dates	£85.00	£90.00
2. Sex Establishment - Grant/Renewal	Ref 002	Up to 1 year	£3,600.00	£3,780.00
3. Vehicle Licences				
(a) Hackney Carriage	Ref 003	Annual	£235.00	£250.00
(b) Private Hire Vehicle	Ref 003	Annual	£185.00	£190.00
(c) Ambulance Vehicles	Ref 003	Annual	£125.00	£130.00
(d) Hackney Carriage/Private Hire Drivers	Ref 003	3 years or lesser depending on circumstances. Renewal	£150.00 renewal	£160.00
		New applicants	£230.00 new applicants	£240.00
(e) Hackney Carriage/Private Hire Drivers Licence (persons over 65 years)	Ref 003	Per Year	£55.00	£60.00
(f) Ambulance Drivers	Ref 003	3 years or lesser depending on circumstances. Renewal	£120 renewal	£130.00
		New applicants	£100 new applicants	£110.00
(g) Ambulance Drivers over 65	Ref 003	Annual	£40.00	£40.00
(h) Private Hire Operators	Ref 003	5 years *		
(i) Basic			£365.00	£380.00
(ii) plus per vehicle			£35.00	£40.00
(i) Ambulance Operators	Ref 003	5 years *		
(i) Basic			£365.00	£380.00
(ii) plus per vehicle Plates			£35.00	£40.00
(j) Knowledge Test	Ref 003	One-off	£45.00	£45.00
(k) Drivers Test	Ref 003	One-off	£45.00	N/A
(l) Replacement Badge	Ref 003	One-off	£25.00	£30.00

(m) Replacement Plate	Ref 003		£50.00	£50.00
(n) Transfer of Plate (No replacement plate to be issued)	Ref 003	One-off	£55.00	£60.00
(o) Temporary Plate/Transfer of Plate (including Plates and magnetic roundals)	Ref 003	One-off	£85.00	£90.00
(p) Temporary Plate/Transfer of Plate (including Plates and stick on roundals)	Ref 003	One-off	£75.00	£80.00
(q) Temporary & Permanent Magnetic Roundels	Ref 003	One-off	£15.00	£20.00
(r) Additional stick on Roundels	Ref 003	One-off	£10.00	£10.00
4. Vehicle test				
(a) Without MOT		Biannual (once every six months)	£50.00	£52.50
(b) With MOT			£60.00	£63.00

LICENSING ACT 2003 (STATUTORY)

(Charges below are not subject to VAT)

Type of licence	Comments	2023/24 Charge	2024/25 Charge
Premises licence - Application	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – Annual Fee	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence - additional fee for large events	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence - Full Variation	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence - Minor Variation		£89.00	£90.00
Personal Licence		£37.00	£40.00
Temporary event Notice		£21.00	£20.00

ENVIRONMENTAL HEALTH

(Charges are inclusive of VAT where applicable)

Type of licence	Relevant act	Notes	Duration	2023/24 Charge	2024/25 Charge
1. Animal Boarding Establishments	Ref 004	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£250	£260
Renewal				£250	£260
2. Home Boarding	Ref 004	The fees has been amended to now charge for each application at the full price when related to a franchise	Annual	£200	£210
Dog Day Care		Domestic House based Compliance & Inspection Fee	Annual	£175 £55	£180 £60
Renewal				£220	£230
3. Dangerous Wild Animals	Ref 005	The fees have been calculated on a full cost recovery basis + VET FEES	Annual	£250 + Vet Fees	£260
4. Dog Breeding	Ref 006	The fees have been calculated on a full cost recovery basis	Annual	£220	£230
Initial				£220	£230
Renewal		Compliance & Inspection Fee		£110	£120
5. Riding Establishments	Ref 007	The fees have been calculated on a full cost recovery basis	Annual	£220	£230
Initial				£220	£230
Renewal		Compliance & Inspection Fee		£110	£120
6. Ear-Piercing, Tattooing, Acupuncture, Electrolysis, Skin piercing and semi-permanent tattooing	Ref 002	The fees have been calculated on a full cost recovery basis	Annual	£135	£140
Person					

Agenda Page 98

Premises		Where the premises already hold a licence the charge is £125 per additional treatment		£125	£130
7. Massage & Special Treatment	Ref 008	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£200	£210
Renewal				£160	£170
No massage (just sunbeds)				£175	£180
Renewal				£135	£140
8. Lasers:	Ref 008	The fees have been calculated on a full cost recovery basis	Annual		
New				£540	£570
Renewal				£200	£210
Transfer				£245	£260
9. Zoos	Ref 009	The fees have been calculated on a full cost recovery basis			
Initial Inspection			First licence valid for 4 years	£560	£590
Renewal			Renewal valid for 6 years	£430	£450
Periodic 3 year inspection				£415	£440
Transfer				£210	£220
10. Pet Shops Pet Animals Act 1951	Ref 010	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£200	£210
Renewal				£200	£210
		Compliance & Inspection Fee		£90	£90
11. Re-rating of Animal licence establishment	Ref 010	New Fee	Annual	£190	£200

12. Transfer of Animal licence establishment	Ref 010	New Fee	Annual	£190	£200
13. Variation of Animal licence establishment	Ref 010	New Fee	Annual	£80	£80
14. High Hedges	Ref 011	The fees have been calculated on a full cost recovery basis. Prices include VAT	One Off		
1st stage				£250	£260
2nd stage				£420	£440
15. Licence Application for House in Multiple Occupation	Ref 012	The fees have been calculated on a full cost recovery basis	One off		
Single application				£750	£790
Multiple applications at same time				£570	£600
Variation of licence				£55	£60
16. Scrap Metal Dealer	Ref 013	The fees have been calculated on a full cost recovery basis	Three years		
Site Licence				£390	£410
Collectors Licence				£165	£170
17. Mobile Homes Act 2014	Ref 014	To reflect the variation in the cost of processing the application depending on the size of the site.			
Application fee				£400	£420
Plus, per additional unit		Depends on total number of pitches		£10	£10
Annual Fee		per pitch		£10	£10
Transfer/amendment of licence				£180	£190
Depositing Site rules				£150	£160
Fit and Proper person application fee		New fee with effect from 01/04/2022		£300	£320

CERTIFICATES, AUTHORISATION AND REGISTER COPIES

TYPE	Notes	2023/24 Charge	2024/25 Charge
Health & Purity Certificate		£40.00	£40.00
Foot & Mouth Health Certificate		N/A	N/A
Condemnation Certificate		£280.00	£290.00
Environmental Site Reports	<i>Prices include VAT</i>		
Home Buyer Version		£140.00	£150.00
Detailed version		£400.00	£420.00
Housing immigration check		£150.00	£160.00

PRIVATE WATER SUPPLIES

Activity	Notes	2023/24 Charge	2024/25 Charge
Risk Assessment	Guidance on fees is provided by the Drinking Water Inspectorate	Hourly rate x time spent	Hourly rate x time spent
Sampling		£60.00	£60.00
Investigation		Hourly rate	Hourly rate
Domestic Supplies (Reg 10)		£25.00	£30.00
Check Monitoring (Commercial supplies)	plus analysis costs	£50.00	£50.00
Audit Monitoring (Commercial supplies)	plus analysis costs	£50.00	£50.00

Agenda Page 101

***Relevant act/ Order References**

Ref 001 - *Hypnotism Act 1952*

Ref 002 - *Local Government (Miscellaneous Provisions) Act 1982*

Ref 003 - *Local Government (Miscellaneous Provisions) Act 1976*

Ref 004 - *Animal Boarding Establishments Act 1963*

Ref 005 - *Dangerous Wild Animals 1976*

Ref 006 - *Dog Breeding and Sale of Dogs (Welfare) Act 1999*

Ref 007 - *Riding Establishments Acts 1964 and amended 1970*

Ref 008 - *Nottinghamshire County Council Act 1985*

Ref 009 - *Zoos Licensing Act 1981*

Ref 010 - *Pet Animal Act 1951*

Ref 011 - *Anti-social Behaviour Act 2003*

Ref 012 - *Housing Act 2004*

Ref 013 - *Scrap Metal Dealers Act 2013*

DOG WARDEN

(Prices are not subject to VAT)

STRAY DOGS:	Duration	2023/24 Charge	2024/25 Charge
This includes Government fee, Local Authority charge, and kennelling costs. Initial seizing and handling charge of £75 + £8 per day food, water and kennel costs.	1 Day	£83.00	£83.00
	2 Days	£91.00	£91.00
	3 Days	£99.00	£99.00
	4 days	£107.00	£107.00
	5 Days	£115.00	£115.00
	6 Days	£123.00	£123.00
	7 Days	£131.00	£131.00

NOTE: No increase is proposed. Owners need to be encouraged to reclaim their dogs. Benchmarking with neighbouring authorities shows that these figures are slightly above average.

WASTE & RECYCLING

A 10% DISCOUNT IS GIVEN FOR EACH ADDITIONAL BIN PER SITE PER COLLECTION

(Prices include VAT where applicable)

Trade Waste, Recycling and Garden Bins					
We have set figures for these services and have used a disposal cost provided by Nottinghamshire County Council (disposal authority).					
REFUSE					
Bin Size	2023/24 Collection Charge	2023/24 Disposal Charge	2024/25 Collection Charge	2024/25 Disposal Charge	
140L	£2.50	£1.65	£2.65	£1.80	
240L	£3.15	£2.83	£3.30	£3.10	
360L	£3.95	£4.24	£4.15	£4.60	
660L	£5.90	£7.78	£6.20	£8.40	
1100L	£8.80	£12.96	£9.25	£14.00	
Pre-Paid Sacks	£2.00	£0.71	£2.10	£0.80	
Clinical	£2.50	£9.00	£2.65	£10.00	
RECYCLING					
Bin Size	2023/24 Collection Charge	2023/24 Disposal Charge	2024/25 Collection Charge	2024/25 Disposal Charge	
140L	£2.50	£0.41	£2.65	£0.45	
240L	£3.15	£0.70	£3.30	£0.75	
360L	£3.95	£1.05	£4.15	£1.15	
660L	£5.90	£1.93	£6.20	£2.10	
1100L	£8.80	£3.22	£9.25	£3.50	
Pre-Paid Sacks	N/A	N/A	N/A	N/A	
Clinical	N/A	N/A	N/A	N/A	
Trade Waste contract charges					
		2023/24 Charge		2024/25 Charge	
Alteration Fee		£44.00		£46.00	
Lockable Bin		N/A		N/A	
Access Fee (Maximum)		5 – 10% of total cost dependent on site		5 – 10% of total cost dependent on site	

Agenda Page 104

Domestic Garden Bins		
	2023/24 Charge	2024/25 Charge
Price per bin	£35.00	£37.00
Cost of bin for new properties		
Bin Size	2023/24 Charge	2024/25 Charge
140L	£34.00	£36.00
240L	£34.00	£36.00
360L	£50.00	£52.50
660L	£310.00	£325.50
1100L	£330.00	£346.50
Developers delivery charge (per load)	£70.00	£73.50
Bulky Waste Charges		
	2023/24 Charge	2024/25 Charge
Domestic Bulky Waste		
First Item	£13.00	£14.00
Subsequent item	£7.00	£7.50
Electrical Items		
First Item	£13.00	£14.00
Subsequent item	£7.00	£7.50
Large Items which are not covered by the above charges, per hour	£70.00	£74.00
Commercial Fridges		
	2023/24 Charge	2024/25 Charge
Per Unit	£105.00	£110.25
Collection and Transport	£108.00	£113.40
Cleansing Services Hours		
	2023/24 Charge	2024/25 Charge
1 hour	£70.00	£73.50
1.5 hours	£105.00	£110.00
2 hours	£140.00	£147.00
3 hours	£210.00	£220.50
4 hours	£280.00	£294.00
5 hours	£350.00	£367.50

Emptying bins (cost per empty of bin)	2023/24 Charge	2024/25 Charge
Litter bins	£1.10	£1.20
Dog Bins	£2.20	£2.30
Vehicle Workshop Services		
Vehicle Workshop Services	2023/24 Charge	2024/25 Charge
MOT's	£45.00	£45.00
Air Conditioning re-gas	£60.00	£65.00
External Servicing of vehicles, per hour	£45.00	£45.00

NOTE: The Business Manager has an element of flexibility to adjust the fees and charges to respond to customer and market demands. This is at the discretion of the Business Manager, who will be mindful that costs must be covered.

NOTE: The HSE is changing the regulations on the collection of some bulky items which means we have to significantly change the way in which we collect it. This is still in the planning phase but may result in significant increases on the collection costs which may have to be passed onto the customers.

PARKS & AMENITIES

(Charges are inclusive of VAT where applicable)

Facility	Purpose	2023/24 Charge	2024/25 Charge	
Parks & Playing Fields	Football Season (13 matches or more)*	Seniors	£510.00	£535.50
		Juniors	£286.00	£300.00
		Mini Soccer	£153.00	£160.00
	Football Pitch (per match)*	Seniors	£52.00	£55.00
		Juniors	£32.00	£34.00
		Mini Soccer	£22.00	£23.00
	Hire of Park	Commercial use	N/A	N/A
		Charities, per day (can be waived by SLT)	£100.00	£105.00
	Circuses		N/A	N/A
	Funfairs	Large Fair	N/A	N/A
		Small Fair	N/A	N/A
	Sponsorship	Bedding Displays, per year	£816.00	£856.80
	Forest School Sessions	Ranger-led, per session	£10.00	£10.50
		Self-led, per person	£3.00	£3.00
	Outdoor Fitness Camps		N/A	N/A
	Commercial fitness & skills sessions inc. football training	Weekly, per session	£25.00	£26.25
		Annual	£300.00	£315.00
	Events	Ticketed + 15% of Ticket Sales	£100.00	£105.00
		Non-ticketed	£400.00	£420.00
	School sessions	Ranger-led: annual	£100.00	£105.00
Ranger-led: one-off		£25.00	£26.25	
Schools-led: annual		£40.00	£42.00	
Schools-led: one-off		£10.00	£10.50	
Hire of Football Changing Rooms*	Without showers	£11.00	£11.55	
	With showers	£15.00	£15.75	
Memorial Rose and Plaque		N/A	£200.00	

*charges for where a current agreement doesn't exist

PUBLIC CONVENIENCES

Public Convenience	2023/24 Charge	2024/25 Charge
Gilstrap Centre	20p	20p

CAR PARKS

(Car Park charges are all inclusive of VAT)

Newark Car Parks	Duration	2023/24 Charge	2024/25 Charge
INNER TOWN London Road Balderton Gate Town Wharf Appletongate	30 minutes	£0.50	£0.50
	1 hour	£1.00	£1.00
	2 hours	£1.50	£1.50
	2-3 hours	£2.50	£2.50
	3-4 hours	£4.50	£4.50
	Over 4 hours	£7.50	£7.50
	After 6pm (Evening Charge)	£1.00	£1.00
OUTER TOWN Riverside (former Tolney Lane) Riverside Arena Castle House	1 hour	£1.00	£1.00
	2 hours	£1.50	£1.50
	2-4 hours	£2.00	£2.00
	4-5 hours	£3.00	£3.00
	5 hours and above	£3.50	£3.50
Dedicated Motorcycle Bay Newark: London Road Balderton Gate Town Wharf Appletongate Riverside (former Tolney Lane) Riverside Arena Livestock Market	Motorcycles parking in general bays must purchase and place in the provided facility a pay and display ticket in accordance with the tariffs displayed at each car park. Motorcycles parking in general bays without following this requirement shall be liable to a Penalty Charge Notice Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24hr period.		
LORRY PARKING			
Lorry Parking - Fixed Charge		£20.50	£22.00
Lorry Parking (with meal voucher)		£23.50	£25.00
Coaches - (with meal voucher)		£5.00	£5.00

SEASON TICKETS			
INNER TOWN (Newark) (limited issue)	Per month	£90.00	£90.00
	Per quarter	£200.00	£200.00
	Per year (7 days per week)	£740.00	£740.00
OUTER TOWN (Newark) (limited issue)	Per month	£60.00	£60.00
	Per quarter	£130.00	£130.00
	Per year (Monday - Friday only)	£370.00	£370.00
	Per year (7 days per week)	£470.00	£470.00
CONTRACT CAR PARK RATES			
Barnby Gate	Per quarter	£220.00	£220.00
	Per annum	£840.00	£840.00
The Palace	Per annum	£680.00	£680.00
Pelham Street	Per annum	£580.00	£580.00
Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.			

- *Where businesses/their employees buy more than 1 season ticket a 10% discount in annual cost will apply

CASTLE HOUSE - CIVIC SUITE HIRE & PARTNERS' DESK USAGE*(Prices are exclusive of VAT)*

No Webcasting			
Room	Duration	2023/24 Charge	2024/25 Charge
G2	Hourly charge	£16.00	£16.00
G3	Hourly charge	£16.00	£16.00
Civic 1	Hourly charge	£26.00	£26.00
Civic 2	Hourly charge	£26.00	£26.00
Civic 3	Hourly charge	£16.00	£16.00
Civic 4	Hourly charge	£16.00	£16.00
Civic 1 + 2	Hourly charge	£42.00	£42.00
Civic 3 + 4	Hourly charge	£26.00	£26.00
Civic 2+3+4	Hourly charge	£42.00	£42.00
Civic 1+2+3+4	Hourly charge	£68.00	£68.00
Desk Charge	Per Desk	Various	Various

NEWARK BEACON*(Prices are inclusive of VAT)*

Room	Seating Capacity	Duration	2023/24 Charge	2024/25 Charge
Cafferata Suite	Maximum capacity 70 (theatre style)	Full day	£264.00	£264.00
		Half day	£164.40	£164.40
		Hourly rate	£44.40	£44.40
Trent Suite	Maximum capacity 10	Full day	N/A	N/A
		Half day	N/A	N/A
		Hourly rate	N/A	N/A
Gresham	Maximum 20 (10 during COVID-19)	Full day	£139.20	£139.20
		Half day	£87.60	£87.60
		Hourly rate	£25.20	£25.20
Friary	Maximum 16 (8 during COVID-19)	Full day	£139.20	£139.20
		Half day	£87.60	£87.60
		Hourly rate	£25.20	£25.20
11C (or other office depending on occupancy)	Maximum 4 (2 during COVID-19)	Full day	£87.60	£87.60
		Half day	£32.40	£32.40
		Hourly rate	£13.20	£13.20

Discounts may be applied to approved charitable organisations or where a package of bookings are made together at the discretion of the Senior Leadership Team, with final approval by the Section 151 Officer

NON-PAYMENT OF COUNCIL TAX/NNDR

Council Tax	2023/24 Charge	2024/25 Charge
Summons	£80	£80
Liability Order	With summons	With summons

NNDR	2023/24 Charge	2024/25 Charge
Summons	£100	£100
Liability Order	With summons	With summons

The level of costs to have to be justified to the court and there is case law against raising to a level that is deemed excessive.

LEGAL**EXTERNAL LEGAL FEES AND CHARGES,****INCLUDING LITIGATION COST RECOVERY**

These recovery and charge out rates will apply in all cases 2024.

Unless itemised in the table below or otherwise agreed in advance, all other external or third party work, excepting those areas where there are charging prohibitions or protocols in force, will be charged on an hourly basis at the rates given below. Internal charging rates differ. In cases where the internal charging rate is to be applied please speak to the Assistant Director Legal and Democratic Services for details and approval.

Designation	Hourly rate
Assistant Director	£150
Principal Legal Officer	£120
Senior legal officer	£100
Trainee Solicitor/Legal Officer	£80
Apprentice/Admin	£70

OTHER CONVEYANCING TRANSACTIONS	
	2024/2025 Charge
Sale of land and/or property	£750-£1,000
Purchase of land and/or property	£1,000-£1250
Routine Leases	£350 (+ costs for any additional drafting/amendments)
Routine Lease renewals	£300 (+ costs for any additional drafting/amendments)
Routine Licences	£250 (+ costs for any additional drafting/amendments)
Routine Licence renewals	£200 (+ costs for any additional drafting/amendments)
Bespoke and site specific leases/licences/renewals	Case by case basis on hourly rates, fee estimate at outset and an undertaking of a minimum of £1000
Residential Lease Extensions	£750
Lease Extension + Land Registry Applications	£1,000
Transfer Consents – complies with restriction	£100
Right of First Refusal – Compliance Certificate	£100
Letter of Postponement - Admin	£100
Letter of Postponement	£75

OTHER CONVEYANCING TRANSACTIONS	
	2024/2025 Charge
Removal of restrictions and Land Charges	£100
Submission of application to Land Registry	£100
Execution of DS1	£75
RTB Notice of Assignment/Charge	£10 each

PLANNING MATTERS

	2024/25 Charge
S106 agreements	£2,000+ subject to complexity
Unilateral Undertaking	£1,000
Deeds of Variation/Modification	£1,000+ subject to complexity
S.278 Agreements	Hourly rate
S.38 Agreements	Hourly rate
Stopping up/diversion orders (non-contentious only)	£1,200 plus costs
Land Transfers/POS Adoptions	£1,200+ subject to complexity

All prices are subject to consideration depending on the complexity of the matter and the individual circumstances of the case as agreed by the Principal Legal Officer or Assistant Director Legal and Democratic Services.

INFORMATION REQUESTS

	2024/25 Charge
CCTV Requests from third parties for legal purposes	£50
FOI Requests (where compliance exceeds £450)	£25 per hour
Costs of Communicating the information (only charged when estimated total cost exceeds £5)	Charged in line with disbursements (see below)

DISBURSEMENTS

All disbursements will be charged for in the usual way and will include (but are not limited to) :- Land Registry fees, search fees, counsel's fees, enquiry agents and process' servers fees, expert's fees, advertising costs, court fees, photocopying charges*.

*Copying charges for third parties (unless bound by statutory provision) are discretionary dependent upon the number of pages copied and whether any large or complex plans are included.

As a guide – each A4 sheet will incur a copy charge of 0.10 pence. Other sizes or specialised requests will vary.

Time spent in identifying and locating files and deed packets from Archiving Services, establishing terrier number references, and any correspondence and telephone calls will be charged at the hourly rate detailed above dependent upon the level of case holder.

Information sent via CDR / DVDR will be charged at £3 per disc.

Postage charges for all items will be at the prevailing Royal Mail rate based on the weight of the item posted.

TEMPORARY ACCOMMODATION

These charges are in relation to Northgate, Newark; Alexander Lodge, Newark; and Wellow Green, Ollerton.

Charge	2023/24 Charge	2024/25 Charge
Wellow Green Hostel Service Charge	£34.73 per week	£37.40 per week
Wellow Green Hostel Support Charge (non-Housing Benefit (HB))	£4.75 per week	£5.12 per week
Northgate Hostel Service Charge	£113.27 per week	£121.99 per week
Northgate Support Charge and Ineligible Services (non-Housing Benefit (HB))	£17.77 per week	£19.14 per week
Alexander Lodge Service Charge - proposed charge for when services opens 2023/24	£136.01 per week	£146.48 per week
Alexander Lodge Support Charge and Ineligible Services (non-Housing Benefit (HB)) - proposed charge for when services opens 2023/24	£17.38 per week	£18.72 per week

PRIVATE SECTOR CARELINE SERVICE

Product	2023/24 Charge	2024/25 Charge
Lifeline - Provision of a dispersed alarm, pendant. - 24 hours a day 365 days a year monitoring of lifeline. - Provision of advice and or contact of next of kin or emergency service if required on receipt of call	£4.50 per week	£5.50 per week (current customers) £6.00 per week (new customers)
Lifeline installation fee	£15.00 one-off	£15.00 one-off
Lifeline installation fee out of district.	£25.00 one-off	£25.00 one-off
Digital Provision	£1.00 per week	N/A
Keysafe	40.00 one-off	£40.00 one-off

Product	2023/24 Charge	2024/25 Charge
Sensor monitoring To receive this service tenants must also subscribe to the lifeline service. The sensors available are: i. Additional sensor ii. Smoke alarms iii. Carbon monoxide alarms iv. Flood alerts v. Bed sensors vi. Panic alarms vii. Fall detectors	£1.50 for two to five sensors, per week	£1.50 for two to five sensors, per week
Sensor monitoring installation fee (per visit)	£0.00	£0.00

Product	2023/24 Charge	2024/25 Charge
<p>Welfare calls To receive this service tenants must also subscribe to the lifeline service.</p> <ul style="list-style-type: none"> - 5 x 5 minute calls per week made to the customer on agreed days between the hours of 7am and 7pm within a mutually agreed 1 hour time slot. - Ensure the welfare of the customer, provide advice and or contact of next of kin or emergency service if required. 	<p>£4.50 per week</p>	<p>£4.50 per week</p>
<p>Welfare calls To receive this service tenants must also subscribe to the lifeline service.</p> <ul style="list-style-type: none"> - 5 x 5 minute calls per week made to the customer on agreed days between the hours of 7am and 7pm within a mutually agreed 1 hour time slot. - Ensure the welfare of the customer, provide advice and or contact of next of kin or emergency service if required. 	<p>£4.50 per week</p>	<p>£4.50 per week</p>

GENERAL STATISTICS

2024/25

	Actual Balance at 31st March 2023	Estimated Balance at 31st March 2024	Estimated Balance at 31st March 2025	Estimated Balance at 31st March 2026	Estimated Balance at 31st March 2027	Estimated Balance at 31st March 2028
General Fund Revenue Reserves						
Council Funds						
MTFP Reserve	(6,191,528)	(8,107,988)	(7,907,988)	(7,156,988)	(4,049,988)	(2,204,988)
Collection Fund Budget	(1,074,310)	0	0	0	0	0
Total Budget Funding Reserves	(7,265,838)	(8,107,988)	(7,907,988)	(7,156,988)	(4,049,988)	(2,204,988)
Election Expenses Fund	(46,224)	(127,198)	(167,898)	(210,638)	(255,518)	(255,518)
Insurance Fund Excesses & Self Insured	(90,000)	(90,000)	(90,000)	(90,000)	(90,000)	(90,000)
ICT & Digital Services	(95,000)	(95,000)	(95,000)	(95,000)	(95,000)	(95,000)
Repairs And Renewals Fund	(2,413,828)	(2,234,198)	(1,934,198)	(1,934,198)	(1,934,198)	(1,934,198)
Domestic Homicide Review	(10,000)	(9,700)	(9,700)	(9,700)	(9,700)	(9,700)
Training Provision	(281,300)	(271,300)	(271,300)	(271,300)	(271,300)	(271,300)
Planning Costs Fund	(201,140)	(119,940)	(119,940)	(119,940)	(119,940)	(119,940)
Growth And Prosperity Fund	(127,366)	(127,366)	(127,366)	(127,366)	(127,366)	(127,366)
CSG/Enforcement Reserve	(30,910)	(76,610)	(76,610)	(76,610)	(76,610)	(76,610)
Management Carry Forwards	(1,207,890)	0	0	0	0	0
Flood Defence Reserve	(250,000)	(50,000)	(20,000)	(20,000)	(20,000)	(20,000)
NNDR Volatility Reserve	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)
Community Initiative Fund	(100,888)	(110,888)	(110,888)	(110,888)	(110,888)	(110,888)
Asset Maintenance Fund	(500,000)	(217,040)	(17,040)	(17,040)	(17,040)	(17,040)
Capital Project Feasibility Fund	(321,608)	(98,120)	(258,120)	(258,120)	(258,120)	(258,120)
Community Engagement	(79,441)	(17,825)	(17,825)	(17,825)	(17,825)	(17,825)
Theatre Centenary Legacy	(14,339)	(14,339)	(14,339)	(14,339)	(14,339)	(14,339)
Commercial Plan Invest to Save	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
Workforce Development Reserve	(200,000)	(146,971)	(146,971)	(146,971)	(146,971)	(146,971)
Capital Financing Provison	(517,750)	(193,097)	(16,683)	(16,683)	(16,683)	(16,683)
Total Earmarked for Known Pressures	(7,187,684)	(4,699,592)	(4,193,878)	(4,236,618)	(4,281,498)	(4,281,498)
Building Control Surplus	(83,912)	(83,912)	(83,912)	(83,912)	(83,912)	(83,912)
Museum Purchases Fund	(45,784)	(45,784)	(45,784)	(45,784)	(45,784)	(45,784)
Community Safety Fund	(123,219)	(122,219)	(122,219)	(122,219)	(122,219)	(122,219)
Homelessness Fund	(480,542)	(608,870)	(863,290)	(863,290)	(863,290)	(863,290)
Revenue Grants Unapplied	(869,636)	(692,492)	(692,492)	(692,492)	(692,492)	(692,492)
Energy & Home Support Reserve	(103,171)	(103,171)	(103,171)	(103,171)	(103,171)	(103,171)
Community Lottery Fund	(12,063)	(9,063)	(9,063)	(9,063)	(9,063)	(9,063)
Homes for Ukraine Fund	(319,538)	(345,256)	(345,256)	(345,256)	(345,256)	(345,256)
Mansfield Crematorium	(159,360)	(159,360)	(159,360)	(159,360)	(159,360)	(159,360)
Total Ring Fenced Reserves	(2,197,225)	(2,170,127)	(2,424,547)	(2,424,547)	(2,424,547)	(2,424,547)
Change Management/Capital Fund	(14,171,531)	(8,749,078)	(3,850,271)	(1,211,562)	(1,211,562)	(1,211,562)
General Fund Working Balance	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
Total Un-ringfenced Reserves	(15,671,531)	(10,249,078)	(5,350,271)	(2,711,562)	(2,711,562)	(2,711,562)
Total General Fund Revenue Reserves	(32,322,278)	(25,226,785)	(19,876,684)	(16,529,715)	(13,467,595)	(11,622,595)
General Fund Capital Receipts	0	(320,238)	(89,787)	(1,737,722)	(472)	(472)
GF Grants & Contributions Unapplied	(14,047,491)	(12,853,097)	(14,334,457)	(13,218,757)	(11,428,757)	(10,568,757)
Total Capital Reserves	(14,047,491)	(13,173,335)	(14,424,244)	(14,956,479)	(11,429,229)	(10,569,229)
Total General Fund Revenue and Capital Reserves	(46,369,769)	(38,400,119)	(34,300,927)	(31,486,193)	(24,896,823)	(22,191,824)